

FILING YOUR (JOINT) MOTION TO TERMINATE CHILD SUPPORT PAPERWORK **fees may apply

Please follow the steps below to ensure that you file correctly:

FIRST:

- a. - Complete the **Joint Motion to Terminate Child Support or Motion to Terminate Child Support** in black ink or type it. The petitioner in the Child Support case will also be the petitioner in the **(Joint) Motion** and you will use the same Case Number.
- b. - Both parties sign the **(Joint) Motion** in front of a Notary Public.
- c. - Fill out the **Order Terminating Child Support** with the names, case number and addresses only. The judge's office will fill out the rest.
- d. - The petitioner should also fill out and file the **Notice that Case is at Issue** by following the instructions entitled *Requesting a Hearing in a Family Court Case in Levy County, Florida*.
- e. - Provide evidence or proof for terminating child support (birth certificate, marriage license, etc.).

SECOND:

Make **2*** complete copies of **all** of your paperwork (including evidence). Do not copy the instruction sheets.

ONE is for **YOU**.

ONE is for the **OTHER PARTY**.* If your case involves the Department of Revenue, Division of Child Support make a copy of all forms and send the copy to Florida Department of Revenue, Division of Child Support Enforcement, 5719 NW 13th Street, Gainesville, FL 32653-2130.

THIRD:

Take your **ORIGINAL** documents (without instruction sheets) to the **CLERK OF THE COURT, Civil Division, County Courthouse** and tell them you want to **FILE** a motion.

You may also submit documents by mail to **Levy County Clerk of the Court, Civil Division, 355 S. Court St.,**

Bronson, FL 32621. You may reach the Clerk of Court by phone at (352) 486-5266.

Remember: Originals must always be filed in your Court file. When you file an original document, you should keep a copy for your records and certify in writing that you either mailed or hand-delivered a copy to the other party and to DOR, if applicable.

IF YOU HAVE ANY QUESTIONS, PLEASE CONTACT THE FAMILY COURT CASE MANAGEMENT PROGRAM AT (352) 374-3665.

IN THE CIRCUIT COURT, EIGHTH JUDICIAL CIRCUIT,
IN AND FOR LEVY COUNTY, FLORIDA

Petitioner,

CASE NO.: _____
DIVISION: _____

and

Respondent.
_____ /

JOINT MOTION TO TERMINATE CHILD SUPPORT

The parties to this action file this Motion to Terminate Child Support for the following child, _____
_____, and state:

- ___ 1. The child has reached the age of majority and is not enrolled in high school.
- ___ 2. The child has reached the age of majority and does not intend to graduate from high school before reaching the age of nineteen.
- ___ 3. The child has been emancipated (for example - married).
- ___ 4. The child has been legally adopted.
- ___ 5. The child is deceased.
- ___ 6. The parties have reconciled/remarried and reside together.
- ___ 7. Child is self-supporting.

WHEREFORE, the parties ask the Court to enter an order terminating child support.

DATED this ___ day of _____, 20__.

Petitioner Signature

Respondent Signature

Address

Address

Page 2 JOINT MOTION TO TERMINATE CHILD SUPPORT

Notarized Signatures:

STATE OF FLORIDA
COUNTY OF _____

Sworn to or affirmed and signed before me on _____ by _____

NOTARY PUBLIC—STATE OF FLORIDA

[Print, type, or stamp commissioned name of notary.]

____ Personally known
____ Produced identification: Type of identification produced _____

STATE OF FLORIDA
COUNTY OF _____

Sworn to or affirmed and signed before me on _____ by _____

NOTARY PUBLIC—STATE OF FLORIDA

[Print, type, or stamp commissioned name of notary.]

____ Personally known
____ Produced identification: Type of identification produced _____