

THE EIGHTH JUDICIAL CIRCUIT OF FLORIDA
ADMINISTRATIVE ORDER NO. 3.09

STANDING CASE MANAGEMENT ORDER IN COUNTY AND CIRCUIT CIVIL CASES

WHEREAS, Florida Rule of Civil Procedure 1.200(b) requires the court to assign civil cases to one of three case management tracks not later than 120 days after the action commences; and

WHEREAS, Florida Rule of Civil Procedure 1.200(d)(2) requires the court to issue a case management order that specifies the projected or actual trial period based on the case track assignment; and

WHEREAS, Florida Rule of Civil Procedure 1.200(d) further provides that the case management order must also set deadlines that are differentiated based on whether the case is streamlined, general, or complex and must be consistent with the time standards specified in Florida Rule of General Practice and Judicial Administration 2.250(a)(1)(B), it is hereby

ORDERED:

1. The presiding judge in each civil case shall actively manage all civil cases and shall strictly comply with Florida Rule of Judicial Administration 2.545(a), (b) and (e).
2. This order applies to all civil actions except those listed in Florida Rule of Civil Procedure 1.200(a).
3. A system of differentiated case management shall be utilized in civil cases, which requires designation of each case as one of the following: complex, streamlined, or general.
4. Complex civil cases shall be designated pursuant to the criteria in Florida Rule of Civil Procedure 1.201. Upon such designation, complex civil cases shall proceed as provided in that rule.
5. Pursuant to Florida Rule of Civil Procedure 1.200(b)(2), streamlined cases are those that reflect some mutual knowledge about the underlying facts, have limited needs for discovery, well-established legal issues related to liability and damages, few anticipated dispositive pretrial motions, minimal documentary evidence, and an anticipated trial length of no more than 3 days.

6. General cases are all other actions that do not meet the criteria for streamlined or complex.

7. In each civil case, the standing civil case management order (attached hereto as Appendix A) shall be signed by the plaintiff and filed in the court file along with the complaint. The plaintiff shall cause the standing order to be served, along with the complaint, on each named defendant. The Clerk shall not accept a civil case for filing without submission of the signed standing order.

8. Deadlines established herein shall be strictly enforced.

The effective date of this Order is January 20, 2025.

ORDERED ON this 9th day of January 2025.



Mark W. Moseley, Chief Judge

IN THE EIGHTH JUDICIAL CIRCUIT OF FLORIDA

STANDING CASE MANAGEMENT ORDER

[Florida Rule of Civil Procedure 1.200]

THIS ACTION is before the court for case management pursuant to Florida Rule of Civil Procedure 1.200. Therefore, it is **ADJUDGED** that:


1. This case is provisionally designated as a general civil case.
2. **TRIAL DATE**: The projected date for a non-jury trial shall be the first regular trial term taking place one year from a) the date of initial process on the last defendant or b) 120 days after commencement of the action, whichever occurs first. The projected date for a jury trial shall be the first regular trial term taking place eighteen months from a) the date of initial process on the last defendant or b) 120 days after commencement of the action, whichever occurs first. The presiding judge will enter an order scheduling pretrial conference and trial for a date certain after scheduling a case management conference. The trial term dates for each civil division are published on the Eighth Judicial Circuit Court website at <https://circuit8.org/court-calendars/master-calendars/>. In county court cases, any case redesignated by the trial court as a streamlined case, in cases where the parties request it, or in any other case the trial court deems it appropriate, the trial date may be adjusted to take place sooner. Judges shall apply a firm continuance policy allowing continuances only for good cause shown.
3. **SERVICE OF COMPLAINTS**: Service of complaints should be completed within 120 days of filing. See Florida Rule of Civil Procedure 1.070(j).

4. **SERVICE UNDER EXTENSIONS:** For good cause shown, deadlines for extensions to serve process upon defendants shall be at the discretion of the trial judge. See Florida Rule of Civil Procedure 1.070(j).
5. **ADDING NEW PARTIES:** Requests for the addition of new parties shall be filed within 180 days of filing the complaint.
6. **COMPLETION OF FACT DISCOVERY:** Fact discovery shall be completed 75 days prior to the trial date set forth above.
7. **COMPLETION OF EXPERT DISCOVERY:** Expert discovery shall be completed 75 days prior to the trial date set forth above.
8. **FILING AND SERVICE OF MOTIONS FOR SUMMARY JUDGMENT:** Motions for summary judgment shall be filed and served a minimum of 90 days prior to the pretrial conference and shall be scheduled for hearing immediately upon filing.
9. **FILING AND RESOLUTION OF ALL OBJECTIONS TO PLEADINGS:** Objections to pleadings shall be filed and resolved a minimum of 30 days prior to the pretrial conference.
10. **FILING AND RESOLUTION OF ALL PRETRIAL MOTIONS:** All pretrial motions shall be filed and resolved a minimum of 30 days prior to the pretrial conference.
11. **GOOD FAITH CONFERRAL:** Prior to filing any motion, counsel filing the motion shall confer with the opposing party in a good faith effort to resolve the issues raised in the motion. The motion shall include a certificate of conferral which complies with Florida Rule of Civil Procedure 1.202(b).

12. **COMPLETION OF ALTERNATIVE DISPUTE RESOLUTION**: The parties shall conclude either non-binding arbitration or mediation at least 90 days prior to the trial date set forth above.

13. Deadlines established herein shall be strictly enforced unless changed by court order. *See* Florida Rule of Civil Procedure 1.200(e). Lawyers must strictly comply with Florida Rule of General Practice and Judicial Administration 2.545(a), which requires lawyers to conclude litigation as soon as it is reasonably and justly possible to do so. This order may be modified when the case is scheduled for trial. Fla. R. Civ. P. 1.440.

ORDERED in Alachua County, Florida, on January 9, 2025.



Mark W. Moseley, Chief Judge
on behalf of all presiding Eighth Circuit civil judges

I HEREBY CERTIFY that I have read and will comply with the foregoing standing order and shall cause it to be filed and served, contemporaneously with the complaint, on all named defendants.

Plaintiff or Plaintiff's Counsel

Date