

**REGULAR MEETING  
LEVY COUNTY BOARD OF COUNTY COMMISSIONERS  
APRIL 16, 2019**

The Regular Meeting of the Board of Levy County Commissioners was held on April 16, 2019 at 9:00 A.M. in the Levy County Board of County Commissioners meeting room with the following Commissioners present:

Chairman John Meeks  
Comm. Matt Brooks  
Comm. Lilly Rooks  
Comm. Mike Joyner

Also present were:

County Attorney – Anne Bast Brown  
County Coordinator – Wilbur Dean

Chairman John Meeks called the Meeting to order at 9:09 A.M. Comm. Rock Meeks gave the invocation, followed by the Pledge of Allegiance.

**EXPENDITURES**

Comm. Rock Meeks made a motion to approve the following expenditures presented for payment. Second was made by Comm. Brooks and the MOTION CARRIES.

<b>CHECK NUMBER</b>	<b>134027-134181</b>
<b>FUND</b>	<b>AMOUNT</b>
GENERAL REVENUE	117,629.90
ROAD	93,137.68
SHIP	45,482.09
MOSQUITO CONTROL	1,259.85
TRANSPORTATION	3,724.16
COURT FACILITIES	2,585.37
MISC GRANTS	3,432.83
EMS	54,574.05
FIRE	85,471.77
TOURIST DEVELOPMENT	15,037.17
UTILITIES	3,283.60
DRUG TASK FORCE	1,800.00
IMPACT FEES - PARKS	465.64
CAPITAL PROJECTS	13.58
LANDFILL	63,032.00
<b>TOTAL</b>	<b>\$ 490,929.69</b>
<b>EFT/ACH PAYMENT</b>	<b>\$ 556,770.97</b>

## **NATURE COAST BUSINESS DEVELOPMENT COUNCIL**

David Pieklik

- A. Presenting to the Board the NCBDC's progress report for February to April, 2019.
- B. Request Board approval of an Economic Development Fund (EDF) application for A & M Manufacturing, Inc. Approval would allow the Board of County Commissioners to consider a grant agreement for the company through the EDF program.

Comm. Joyner made a motion to approve the EDF application for A & M Manufacturing, Inc. as requested. Second was made by Comm. Brooks and the MOTION CARRIES.

## **LEVY COUNTY SHERIFF'S OFFICE**

Brett Beauchamp, Undersheriff

Requesting Board approval of Resolution 2019-033 amending the Final Budget for FY 2018-2019.

Comm. Rooks made a motion to approve Resolution 2019-033 as requested. Second was made by Comm. Joyner and the MOTION CARRIES.

## **DEPARTMENT REPORTS**

### **SHIP**

Marlon Gayle, Housing Coordinator

- A. Requesting Board approval of the SHIP Annual Report FY 15-16 to be submitted to Florida Housing Corporation.

Comm. Rooks made a motion to approve the SHIP Annual Report FY 15-16 to be submitted to Florida Housing Corporation as requested. Second was made by Comm. Brooks and the MOTION CARRIES.

- B. Requesting Board approval of Deferred Payment Loan Agreement for Emory Lake PA# 565 in the amount of \$20,482.09 for a newly constructed unit in Bronson, FL.

Comm. Brooks made a motion to approve the Deferred Payment Loan Agreement for Emory Lake PA#565 as requested. Second was made by Comm. Rooks and the MOTION CARRIES.

- C. Requesting Board approval of Deferred Payment Loan Agreement for Daniel James Horrigan and Hailey Tamar Horrigan, PA# 567 in the amount of \$25,000.00 for an existing unit in Bronson, FL.

Comm. Rooks made a motion to approve Deferred Payment Loan Agreement for Daniel James Horrigan and Hailey Tamar Horrigan, PA #567 as requested. Second was made by Comm. Brooks and the MOTION CARRIES.

## PROCUREMENT DEPARTMENT

Alicia Tretheway, Coordinator

- A. Requesting Board approval to accept the lowest bid, Anderson Columbia Co., Inc. for the Levy County Road NW 110<sup>th</sup> Ave. a/k/a Clay Landing Road and approve the contract. The bids received are listed below:

Art Walker Construction, Inc.	\$386,686.00
V.E. Whitehurst & Sons, Inc.	\$387,359.50
Preferred Materials, Inc.	\$441,795.76
Anderson Columbia Co., Inc.	\$383,451.89
Pave-Rite, Inc.	\$461,665.00

Comm. Rooks made a motion to accept the lowest bid which was submitted by Anderson Columbia Co., Inc. as requested. Second was made by Comm. Brooks and the MOTION CARRIES.

- B. Requesting the Board accept the recommendation of EMS MC from the ranking of the Proposals and authorize the Chair to execute an agreement with the top ranked proposer substantially in the form of the agreement (attached), unless an alternate agreement is negotiated. The four (4) proposals received in response to the RFP for EMS Billing and Collection Services are listed below:

EMS MC  
R1 RCM, Inc.  
Change Health Care  
Integra Connect

Comm. Rooks made a motion to accept the recommendation of EMS MC from the ranking of the Proposals and authorize the Chairman to execute an agreement with the top ranked proposer as recommended. Second was made by Comm. Joyner and the MOTION CARRIES.

- C. Requesting the Board accept the lowest responsive, responsible bidder, ETR for the purchase of 3 Ford F550 ambulances. The total for one ambulance from ETR is \$214,349 and the cost of the grey paint for one ambulance is \$3,465.00. The County received four (4) bids in response to the ITB for the purchase of ambulances. The companies were:

Custom Truck & Body Works  
REV RTC, Inc.  
Ten 8 Fire Equipment  
ETR

Comm. Joyner made a motion to accept the lowest responsive, responsible bidder, ETR for the purchase of 3 Ford F550 ambulances from ETR as requested. Second was made by Comm. Rooks and the MOTION CARRIES.

## **AGRICULTURAL CENTER**

Ed Jennings, Director

Requesting Board approval for a non-budgeted purchase of a new vehicle from Prestige Ford to replace a vehicle damaged in an accident in 2018. Mr. Jennings stated the total cost of the vehicle is \$29,234.85 and the amount of \$14,478 is in Contingency Reserve from Gallagher Bassett Insurance Company for the purchase of a new vehicle. Mr. Jennings requested the difference of \$14,756.85 to make the purchase.

Comm. Joyner made a motion to approve the purchase and to fund the additional amount requested of \$14,756.85. Second was made by Comm. Rooks and the MOTION CARRIES.

## **ROAD DEPARTMENT**

Alice LaLonde, Administrative Manager

- A. Requesting Board approval of Resolution 2019-028 to amend the final budget for the Fiscal Year 2018-2019 providing for an effective date. The budget amendment is required as a result of funds received in the amount of \$2,650,000 from the CR40 SCOP Grant.
- B. Requesting Board approval of Resolution 2019-029 amending the final budget for the Fiscal Year 2018-2019; providing for an effective date. The budget amendment is required as a result of funds received in the amount of \$590,641.00 from the C32 sidewalk LAP Construction Job #246.
- C. Requesting Board approval of Resolution 2019-030 to amend the final budget for the Fiscal Year 2018-2019; providing an effective date. The budget amendment is required as a result of funds received in the amount of \$3,500,000.00 for the CR 330 SCOP Grant.
- D. Requesting Board approval of Resolution 2019-031 to amend the Final Budget for the Fiscal Year 2018-2019; providing an effective date. The budget amendment is required as a result of funds received in the amount of \$1,000.00 for the C241 Design LAP Grant.
- E. Requesting Board approval of Resolution 2019-032 to approve the final budget for the Fiscal Year 2018-2019; providing an effective date. The budget amendment is required as a result of funds received in the amount of \$400,206.00 for the C241 LAP Construction Grant.

Comm. Joyner made a motion to approve items A-E as requested. Second was made by Comm. Brooks and the MOTION CARRIES.

- F. Requesting Board approval to approve Amendment to Master Consulting Services Agreement between Passero Associates, LLC and Levy County for engineering and other professional services for the Cedar Key Airport a/k/a George T. Lewis Airport, Cedar Key, Florida.

Comm. Rooks made a motion to approve the Amendment to Master Consulting Services Agreement between Passero Associates, LLC and Levy County as requested. Second was made by Comm. Brooks and the MOTION CARRIES.

- G. Requesting Board approval for the Agreement between Levy County and Dewberry Engineers for engineering and related services for CR40 widening and resurfacing from Bird Creek Boat Ramp to US 19. – TABLED -

## **DEPARTMENT OF PUBLIC SAFETY**

Mitch Harrell, Director

- A. Requesting Board approval and the Chairman's signature on the Physio Control Service Plan for 10 AEDs and 2 LP15s. As well, approval for the Department Director to renew annually.

Comm. Rooks made a motion to approve the Physio Control Service Plan with the Chairman's signature for 10 AED's and 2 LP15's and approval for the Department Director to renew annually as requested. Second was made by Comm. Brooks and the MOTION CARRIES.

- B. Requesting Board approval for a Budget Amendment to move \$140,000 from Reserve for Contingency to Equipment for the purchase of new ambulances.

Comm. Rooks made a motion to approve the Budget Amendment to move \$140,000 from Reserve for Contingency to Equipment as requested. Second was made by Comm. Joyner and the MOTION CARRIES.

- C. Requesting Board approval and the Chairman's signature on the AVTEC ScoutCare Contract Quote for Maintenance and Support. This will provide a 5-year contract for software maintenance, remote support, and training as well as hardware repair services for dispatch consoles.

Comm. Joyner made a motion to approve the AVTEC ScoutCare Contract Quote for Maintenance and Support with the Chairman's signature as requested. Second was made by Comm. Rooks and the MOTION CARRIES.

- D. Requested Board approval and the Chairman's signature on the letter to American Tower to not renew the License Agreement for another 5-year term at the Williston Hay Farm Tower location (Site #22321) and to continue under the Holdover Term provisions.

Comm. Brooks made a motion to approve the letter to American Tower with the Chairman's signature to not renew the License Agreement for another 5-year term at the Williston Hay Farm as requested. Second was made by Comm. Joyner and the MOTION CARRIES.

## **PUBLIC COMMENTS**

Linda Cooper expressed concerns of Healthcare for the County employees and inquired if they would be going out for bids? Mr. Dean answered yes, they are looking to request bids for the Board employees' health insurance.

Ms. Cooper also questioned the intended use for the Gymnasium building located at the recently purchased school property. Comm. John Meeks answered a decision had not been made at this time.

Ms. Cooper requested a quarterly report from Animal Services and an update on the Landfill Satellite stations.

Dana Sheffield stated his opinion of a "Consent Agenda". He then spoke of upcoming events such as the Wild Hog Canoe Race on April 27<sup>th</sup> and the event taking place at the Cross City Airport on the same day. Mr. Sheffield stated there will be a Car Show at the Napa store in Chiefland this Saturday.

Renate Cannon inquired of the funding source for the shirts worn by some of the Commissioners and County employees. Mr. Dean answered the shirts for employees were provided per the Union Contract, however, the Commissioners paid for their own.

Terry Witt inquired of the renovations of the new Courthouse building and its progress. He also questioned the availability of security. His questions were addressed by Mr. Dean and Comm. John Meeks.

Sallie Ann Collins questioned parking accessibility for the new Commission Meeting room upon completion.

## COMMISSIONERS' REPORTS

**Comm. Joyner** announced there will be Sunrise Service at the Morriston Baptist Church this Sunday followed by breakfast at 7:00 A.M.

**Comm. Rooks** spoke of a meeting she had with a citizen concerning the property at Long Pond.

**Comm. Brooks** stated he attended his final class on Thursday and Friday of last week for the Florida Association of Counties ACCC (Advanced County Commission Certification). He will then graduate and be certified in June.

Comm. Brooks also stated the newly formed audit committee recently met for the first time. The Chairman is Danny Shipp and the Vice-Chairman is Comm. Brooks. The other members of the Committee are: Oz Barker, Linda Fugate, Tammy Jones and Sheriff McCallum. He stated they approved the RFP to go out for new audit services for the County which was then advertised.

**Comm. John Meeks** presented the Best Practices Awards Program letter from the Florida Association of Public Procurement Officials, Inc. to Ali Tretheway, Procurement Coordinator. Mrs. Tretheway stated her conference registration had been refunded as a result of receiving this award.

Other items Comm. John Meeks spoke of were:

- A meeting recently attended with officials in Valdosta, GA concerning the water issue and steps the company is taking to prevent any future pollution.
- The last day to visit the UF Marine Lab for Discovery Days in Cedar Key will be April 20<sup>th</sup> before it closes. The trips to Seahorse Key will also stop until the weekend of July 4<sup>th</sup>.
- There is an app called “Test It” and stated each try is reported so he encouraged everyone to try it. This app tests the Broadband speed in your area.

Comm. John Meeks reminded the Commissioners of a Road Workshop scheduled for April 30<sup>th</sup> at 9:00 A.M.

THERE BEING NO FURTHER BUSINESS TO COME BEFORE THE COMMISSION, THE MEETING  
ADJOURNED AT 11:55 A.M.

ATTEST:

BOARD OF COUNTY COMMISSIONERS  
LEVY COUNTY, FL

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Clerk of Court, Danny J. Shipp

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Chairman, John Meeks