

**REGULAR MEETING  
LEVY COUNTY BOARD OF COUNTY COMMISSIONERS  
JUNE 8, 2010**

The Regular Meeting of the Board of Levy County Commissioners was held on June 8, 2010, at 9:00 AM in the Levy County Board of County Commissioners meeting room, with the following Commissioners present:

Chairperson Nancy Bell  
Vice Chairperson Danny Stevens  
Comm. Marsha Drew  
Comm. Lilly Rooks  
Comm. Chad Johnson

Also present were:

Danny J. Shipp – Clerk of Court  
County Attorney – Anne Bast Brown  
County Coordinator – Fred Moody  
Assistant to the County Coordinator – Dick Tummond

Chairperson Bell called the meeting to order at 9:02 AM. Comm. Bell gave the invocation, followed by the Pledge of Allegiance.

**EXPENDITURES**

Comm. Drew made a motion to approve the following expenditures presented for payment. Second was made by Comm. Rooks and the MOTION CARRIES.

| <b>CHECK NUMBER</b> | <b>101375-101533</b>   |
|---------------------|------------------------|
| <b>FUND</b>         | <b>AMOUNT</b>          |
| GENERAL REVENUE     | 1,136,369.76           |
| ROAD                | 142,266.30             |
| SHIP                | 12,600.00              |
| LIBRARY             | 1,104.24               |
| PERMANENT MOSQUITO  | 2,360.52               |
| TRANSPORTATION      | 85,174.93              |
| 911                 | 16,583.33              |
| COURT FACILITIES    | 137.75                 |
| PROGRESS ENERGY     | 460.21                 |
| EMS                 | 14,639.97              |
| FIRE                | 1,830.02               |
| TOURIST DEVELOPMENT | 2,325.11               |
| UTILITIES           | 3,417.19               |
| DRUG TASK FORCE     | 691.02                 |
| LANDFILL            | 11,892.84              |
| <b>TOTAL</b>        | <b>\$ 1,431,853.19</b> |

**MINUTES**

Approval of Minutes for the Regular Meeting held May 18, 2010.

Comm. Drew made a motion to approve the minutes for the Regular Meeting held May 18, 2010 with correction. Second was made by Comm. Johnson and the MOTION CARRIES.

## **WORKFORCE CONNECTION**

Marlene Grabbe, Workforce Connection

- A. Information regarding possible job opportunities.

Ms. Grabbe gave a slideshow presentation to the Board and explained how the Workforce Connection can help with possible job opportunities for individuals.

## **MILLS ENGINEERING**

Andrew Carswell, Mills Engineering

- A. Request bid award for Landfill Trench Closure.

Mr. Carswell presented bids received for the Levy County Landfill Trench 1 Closure and recommends using O'steen Brothers, Inc. for the bid amount of \$100,600.00.

Comm. Drew made a motion to approve O'steen Brothers, Inc. for the Landfill Trench Closure. Second was made by Comm. Johnson and the MOTION CARRIES.

## **ZONING**

Rob Corbitt, Director

- A. Ha.Va. 3-10 William Humphries.

Atty. Brown swore in those in the audience who wished to speak for or against the Hardship Variance.

<sup>1</sup>. Comm. Rooks stated she had ex-parte communication with Mr. Land.

Mr. Corbitt presented and requested approval from the Board for Ha.Va. 3-10 for William Humphries, to allow a second dwelling in order for his nephew to care for him.

Comm. Rooks made a motion to approve the hardship variance as presented. Second was made by Comm. Stevens and the MOTION CARRIES.

- B. Ha. Va. 4-10 William Tedders.

Mr. Corbitt presented and requested approval from the Board for Ha.Va. 4-10 for William Tedders, which will allow a second dwelling in order for him to care for his mother.

Comm. Drew made a motion to approve the hardship variance as presented. Second was made by Comm. Rooks and the MOTION CARRIES.

## **SUPERVISOR OF ELECTIONS**

Connie Asbell, Supervisor of Elections

- A. Request Board appointment of Danny Stevens to 2010 Canvassing Board.

Mrs. Asbell requested appointment by the Board of Danny Stevens to the 2010 Canvassing Board.

Comm. Rooks made a motion to appoint Danny Stevens to the 2010 Canvassing Board. Second was made by Comm. Drew and the MOTION CARRIES.

## **CITIZENS ADVISORY TASK FORCE**

Walt McJordan

- A. Recommendation to apply in the Housing Rehabilitation Category for FY 2009-2010 Community Development Block Grant.

Mr. McJordan asked for consideration by the Board to apply in the Housing Rehabilitation Category for FY 2009-2010 Community Development Block Grant.

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<sup>1</sup>. Ex-Parte Communication Comm. Rooks

## **CDBG**

Dick Tummond, Assistant to the County Coordinator

- A. Request approval to commit \$125,000 in SHIP funds as leverage to enhance application point score.

Mr. Tummond requested the Board to consider committing \$125,000 in SHIP funds as leverage to enhance the application point score.

- B. Request approval of Resolution 2010-34 authorizing the Chair to sign a Community Development Block Grant App

Mr. Tummond requested Board approval of Resolution 2010-34 authorizing the Chair to sign a Community Development Block Grant Application.

Comm. Drew made a motion to approve Resolution 2010-34. Second was made by Comm. Rooks.

After discussion, Comm. Drew withdraws motion until after Mr. Armstrong of Jordan and Associates makes his presentation.

## **PUBLIC HEARING**

Blount Armstrong, Jordan and Associates

- A. Second Public Hearing

Mr. Armstrong conducted the second public hearing making the public aware of the county's intention to apply for a Community Development Block Grant. Mr. Armstrong referred to the two items Mr. Tummond had mentioned, committing \$125,000 in SHIP funds as leverage to enhance the application point score and authorizing the Chair to sign a CDBG Grant application.

Comm. Bell asked if there was anyone wishing to speak for or against. There were none.

Comm. Drew made a motion to commit \$125,000 in SHIP funds and approval of Resolution 2010-34. Second was made by Comm. Rooks and the MOTION CARRIES.

Mr. Armstrong asked the Board to consider making a motion to allow Jordan and Associates to complete the application as presented for signature and to submit before the deadline in the Housing Category.

Comm. Stevens made a motion to allow Jordan and Associates to complete the application as presented for signature. Second was made by Comm. Rooks and the MOTION CARRIES.

## **LEVY COUNTY SHERIFF'S OFFICE**

Major Evan Sullivan, LCSO

- A. Certification of Participation for the Drug Task Force, Edward Byrne Memorial Justice Assistance Grant Program.

Major Sullivan requested approval from the Board of the Certification of Participation for the Drug Task Force, Edward Byrne Memorial Justice Assistance Grant Program in the amount of \$75,725.

Comm. Rooks made a motion to approve the Certification of Participation for the Drug Task Force, Edward Byrne Memorial Justice Assistance Grant Program. Second was made by Comm. Drew and the MOTION CARRIES.

## **LEVY COUNTY FIRE AND RESCUE**

Chief Rick Bloom, Levy County Fire and Rescue

- A. Request approval to purchase 8 sets of bunker gear and a thermal imaging camera.

Chief Bloom requested approval from the Board to purchase 8 sets of bunker gear to properly outfit newly certified interior firefighters and to replace older and/or worn gear not acceptable for interior operations. The gear will be purchased from Municipal Equipment Company, LLC in the amount of \$1,205.00 per set, the lowest bid received.

Comm. Drew made a motion to approve the purchase of 8 sets of bunker gear as presented. Second was made by Comm. Johnson and the MOTION CARRIES.

Chief Bloom requested approval from the Board to purchase a thermal imaging camera for use in locating victims during search and rescue, to monitor fire status, firefighter status, to reveal hot spots, and to aid in locating hidden fire. The camera will be purchased from Hall-Mark Fire Aparatus, Inc. in the amount of \$9,580.00, the lowest bid received.

Comm. Rooks made a motion to approve the purchase of a thermal imaging camera as presented. Second was made by Comm. Drew and the MOTION CARRIES.

## **DEPARTMENT REPORTS**

### **COUNTY COORDINATOR**

Fred Moody, County Coordinator

A. Resolution 2010-33 Expressing Support for Legally Operated Fox Hunting Enclosures.

Mr. Moody requested approval of Resolution 2010-33 expressing support for legally operated fox hunting enclosures.

Comm. Rooks made a motion to approve Resolution 2010-33 as presented. Second was made by Comm. Johnson and the MOTION CARRIES. Comm. Drew votes NO.

Comm. Drew stated she had concerns for the animals within the hunting enclosure having no means for escape. Comm. Rooks stated the fox pen owners are required to provide escape routes for the animals. Jake Cason from Williston, a fox pen owner added to Comm. Rooks statements explaining escape routes for the animals and how the dogs are trained.

B. Resolution of Intent of Commit Rights of Use of County Property to North Florida Broadband Authority.

Mr. Moody requested approval of Resolution of Intent of Commit Rights of Use of County Property to North Florida Broadband Authority.

Comm. Johnson made a motion to approve Resolution 2010-29. Second was made by Comm. Rooks and the MOTION CARRIES.

C. Request from the Sheriff's Office to transfer a vehicle to them from the Levy County Transit.

Mr. Moody requested to transfer a vehicle from the Levy County Transit to the Sheriff's Office. As per a letter written by Sheriff Smith, they are interested in a vehicle Levy County Transit will be taking out of service and converting it into a Command Post for the Sheriff's Office.

Comm. Drew made a motion to transfer a vehicle from Levy County Transit to the Levy County Sheriff's Office. Second was made by Comm. Rooks and the MOTION CARRIES.

D. Proposed dates for a Workshop regarding Public Records and Sunshine Law.

Mr. Moody proposed dates for a Workshop regarding Public Records and Sunshine Law and asked the Board to consider setting a date.

Mr. Moody stated there is an agenda item for a Public Hearing on Fair Housing Workshop at 1:00 P.M. today. This item is not part of the Regular Board Meeting and Board members are not Board required to attend.

## **EMERGENCY MEDICAL SERVICES**

Trish Seibold, Director

A. Request approval of Bariatric Unit, with the Purchase of the Stretcher and Ramping system.

Ms. Seibold requested Board approval for the purchase of a stretcher, a ramping system and a wench kit for the bariatric unit. Ms. Seibold stated the stretcher they would like to purchase is a Stryker MX-Pro for the price of \$6,844.80 to be purchased from Stryker. The ramping system and wench kit will be purchased from Trans Safe

Ramps for the price of \$4,600.00 for the set. The total purchase price will be \$11,444.80 and can be taken from their equipment line item. Ms. Seibold stated the unit could be up and running by August 1. Comm. Stevens made a motion to approve the purchase of the stretcher, ramping system and wench kit as presented. Second was made by Comm. Drew and the MOTION CARRIES.

## **LEVY COUNTY TRANSIT**

Desiree Painter, General Manager

- A. Supplemental Joint Participation Agreement Number 1 for 5316 JARC Operational Grant, FY 2010-11.

Ms. Painter requested approval of the Supplemental Joint Participation Agreement Number 1 for 5316 JARC Operational Grant, FY 2010-11 which will provide additional funds in the amount of \$97,118 for transportation service trips to employment and employment related activities for low income residents of Levy County. Comm. Rooks made a motion to approve the Supplemental Joint Participation Agreement as presented. Second was made by Comm. Stevens and the MOTION CARRIES.

- B. Joint Participation Agreement for 5317 New Freedom Grant, FY 2009-10.

Ms. Painter requested approval of the Joint Participation Agreement for 5317 New Freedom Grant, FY 2009-10. The total DOT amount on this project is \$15,000. This project is for the transportation of the disabled community. Comm. Stevens made a motion to approve the Joint Participation Agreement as presented. Second was made by Comm. Rooks and the MOTION CARRIES.

## **LIBRARY**

Jeanine Turner

- A. Request to open a line item in county operating for contract services.

Ms. Turner requested approval to open a line item in county operating for contract services. Ms. Turner explained they would like to transfer funds from executive salaries line item into a line item for contract services for SERC annual renewal. Comm. Rooks made a motion to approve opening a line item for contract services as requested. Second was made by Comm. Drew and the MOTION CARRIES.

## **PLANNING**

Shenley Neely, Director

- A. Request the Board to schedule a Public Hearing to transmit a proposed large scale land use amendment.

Ms. Neely requested the board to schedule a public hearing to transmit a proposed large scale land use amendment. It was discussed by Board members to set the date for July 6<sup>th</sup> at 6:30 P.M. Comm. Drew made a motion to set the date for the public hearing for July 6<sup>th</sup> at 6:30 P.M. Second was made by Comm. Rooks and the MOTION CARRIES.

## **ROAD DEPARTMENT**

Bruce Greenlee, Administrative Superintendent

- A. Request Board direction on possible demo for spraying on county right-of-way.

Mr. Greenlee stated he was contacted by Garrett Burnett of NaturChem, Inc. and requested Board direction on a possible demo for spraying on county right-of-way. If the Board chooses to use this company, the pricing for the vertical side-trimming is \$150.00 per lane mile, \$300.00 for a total mile. Comm. Johnson questioned what chemical is used. Mr. Greenlee stated he would get information and have Mr. Burnett to come in to a Board meeting to answer questions.

After discussion, the Board decided by consensus to have Mr. Greenlee check with other companies for this service.

### **NON-AGENDA ITEM**

Mr. Greenlee asked Board approval to present a non-agenda item.

Comm. Stevens made a motion to hear a non-agenda item. Second was made by Comm. Rooks and the MOTION CARRIES.

Mr. Greenlee presented a letter to board members from Mayor Nekola of Fanning Springs regarding the Road Department paving the Fanning Springs City Hall parking lot. The letter states the City of Fanning Springs has put in a request to SRWMD to allow them to do this project. Mr. Greenlee stated the estimated cost for materials would be in the area of \$10,000.

The Board decided by consensus to ask Mr. Greenlee to get more information to bring back to the Board on the cost and when it can be done.

### **SOLID WASTE**

Benny Jerrels, Director

- A. Request approval of Resolution 2010-31, authorizing Chair to sign application for "Consolidated Small County Solid Waste Management Grant" and appointing the Director of Solid Waste as authorized representative under the grant.

Mr. Moody introduced the new Library Director, Lisa Brasher to everyone.

Mr. Moody requested on behalf of Mr. Jerrels approval of Resolution 2010-31. Pending the Governor's signature on the state budget, this year's grant will be in the amount is \$70,588.00.

Comm. Rooks made a motion to approve Resolution 2010-31 as presented. Second was made by Comm. Drew and the MOTION CARRIES.

### **COMMISSIONERS' REPORTS**

Comm. Drew wanted to congratulate the Yankeetown Planning and Zoning Commission as they have been awarded the Planning Excellence Award for 2009-2010 by the Department of Community Affairs for their work on the Town's Comprehensive Plan. The award will be presented June 23<sup>rd</sup> in Orlando.

Comm. Rooks gave an update on Sector 7, St. Pete, and our unified command regarding the oil spill.

Comm. Rooks stated she and Atty. Brown will be meeting with FWC tomorrow regarding Class I animals.

Atty. Brown added there are workshops next week the public can attend with FWC throughout the state and named several.

Comm. Rooks encouraged anyone from Levy County who could, to attend the meeting which will be in Gainesville on the 17<sup>th</sup>.

The meeting recessed at 11:04 A.M.

The meeting reconvened at 11:27 A.M.

### **PERSONNEL POLICIES AND PROCEDURES WORKSHOP**

Mrs. Martin gave an update to the Board on lay-off and recall guidelines and county policy. In regard to the lay-off policy, an employee within the same classification can bump someone else if they have seniority.

Mrs. Martin explained about how other counties go about getting reimbursed for travel expenses in response to questions from the last workshop.

After giving background information of the current sick leave policy, Mrs. Martin asked if the Board would like to set a specific length of time an employee must work in order to be compensated for unused sick time upon leaving employment on Policy 702. The proposed change specifies an employee must work full-time for 6 years or more and voluntarily leave employment in order to be compensated for ¼ of any unused sick leave at their regular hourly wage to 480 hours.

Comm. Johnson made a motion to accept the proposed change as presented. Second was made by Comm. Drew and the MOTION CARRIES.

Mrs. Martin requested Board approval of proposed changes in Policy 801, Behavior of Employees. The change involves additions to the current policy.

Comm. Drew made a motion to accept the proposed changes as presented. Second was made by Comm. Johnson and the MOTION CARRIES.

Mrs. Martin requested Board approval of proposed guidelines to Policy 807, Corrective Action/Disciplinary Procedures.

Comm. Johnson made a motion to approve the proposed guidelines as presented. Second was made by Comm. Drew and the MOTION CARRIES.

Mrs. Martin requested Board approval of proposed changes to Policy 904, Dispute Resolution Procedures.

Comm. Johnson made a motion to approve the proposed changes as presented. Second was made by Comm. Drew and the MOTION CARRIES.

Mrs. Martin provided information to the Board and asked for clarification or direction regarding Section I of the Departmental Administrative Procedures adopted in 2002 as the wording could create a violation of the Sunshine Law.

After discussion among the Board members, Comm. Stevens made a motion to rescind the Departmental Administrative Procedures the Board had adopted in 2002. Second was made by Comm. Rooks and the MOTION CARRIES.

The Board decided by consensus to take no further action on the Departmental Administrative Procedures, Policy 905, as adopted in 2004 at this time.

THERE BEING NO FURTHER BUSINESS TO COME BEFORE THE COMMISSION, THE MEETING ADJOURNED AT 12:07 P.M.

ATTEST:

BOARD OF COUNTY COMMISSIONERS  
LEVY COUNTY, FL

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Clerk of Court, Danny J. Shipp

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Vice-Chairman, Danny Stevens