

**REGULAR MEETING  
LEVY COUNTY BOARD OF COUNTY COMMISSIONERS  
SEPTEMBER 22, 2020**

The Regular Meeting of the Board of Levy County Commissioners was held on September 22, 2020 at 9:00 A.M. in the Meeting Room of the Levy County Annex Building with the following Commissioners present:

Chairman Matt Brooks

Comm. John Meeks

Comm. Rock Meeks

Comm. Lilly Rooks

Comm. Mike Joyner

Also present were:

County Attorney – Anne Bast Brown

County Coordinator – Wilbur Dean

Chairman Brooks called the Meeting to order at 9:00 A.M. Comm. Joyner gave the invocation, followed by the Pledge of Allegiance led by Comm. John Meeks.

**EXPENDITURES**

Comm. Joyner made a motion to approve the following expenditures presented for payment. Second was made by Comm. Rock Meeks and the MOTION CARRIES.

<b>CHECK NUMBER</b>	<b>139180-139320</b>
<b>FUND</b>	<b>AMOUNT</b>
GENERAL REVENUE	165,780.49
ROAD	97,229.14
SHIP	26,568.50
MOSQUITO CONTROL	111.17
TRANSPORTATION	567.06
COURT FACILITIES	4,700.86
MISC GRANTS	19,436.92
EMS	40,004.34
FIRE	9,745.01
TOURIST DEVELOPMENT	7,066.48
UTILITIES	486.40
ADD COURT COSTS	5.00
BLDG INSPECT & SAFETY	2,763.12
SMALL BUSINESS RELIEF	10,087.44
CAPITAL PROJECTS	599.22
ROAD IMPRV & RESTORE	20,473.53
LANDFILL	74,037.77
<b>TOTAL</b>	<b>\$ 479,662.45</b>

## **MINUTES**

The minutes for the Regular meeting held on July 7, 2020 were presented for Board approval.

Comm. John Meeks made a motion to approve the minutes for the Regular meeting held on July 7, 2020 with changes as stated by Comm. Rooks. Second was made by Comm. Rooks and the MOTION CARRIES.

## **AGENDA ADDITIONS, DELETIONS, MODIFICATIONS**

Comm. John Meeks made a motion to approve the Agenda as presented. Second was made by Comm. Joyner and the MOTION CARRIES.

## **PUBLIC COMMENT**

Renate inquired of the absence of a flag pole and no flag outside the Annex building.  
Mr. Dean stated a new flag pole had been ordered and would be put in place as soon as it arrives.

## **LEVY COUNTY COMMISSIONER, JOHN MEEKS**

Comm. John Meeks spoke to the Commissioners regarding the remaining 75% of CARES Act Funds for Levy County. He stated the initial 25% had been received back in June and is nearly all distributed. Upon distribution of these funds, the next amount will be made available by the State for CARES Act Funds designated for Levy County.

## **SUWANNEE RIVER WATER MANAGEMENT**

Hugh Thomas, Executive Director of the Suwannee River Water Management District presented the Board with a check for Payment in Lieu of Taxes (PILT) for 2019 in the amount of \$30,401.84.

## **NATURE COAST BUSINESS DEVELOPMENT COUNCIL**

David Pieklik

Requesting Board approval of FY 2020-2021 Annual Contract between NCBDC and the Board of County Commissioners. The budgeted amount is \$66,400.

Comm. John Meeks made a motion to approve the Annual Contract with NCBDC as requested. Second was made by Comm. Joyner and the MOTION CARRIES.

## **DEPARTMENT REPORTS**

### **LEVY COUNTY COORDINATOR**

Wilbur Dean

- A. Requesting Board approval of the Consulting Engineer Agreement between Levy County and Mills Engineering Company.

Comm. Joyner stated he was in favor of re-evaluating this contract. Mr. Dean stated the main concern he has with Mills Engineering is permitting for the Gulf Hammock mine.

Comm. Joyner made a motion for non-renewal of the contract with Mills Engineering and to direct staff to put this out for bid. Any current projects will remain with Mills Engineering until completed. Second was made by Comm. John Meeks.

Comm. John Meeks inquired of the status of current projects with Mills Engineering from Atty. Brown. Atty. Brown stated the current contract expires at the end of this month, so there would be no obligation by them to provide services beyond this date.

Following discussion, Comm. John Meeks rescinded his second to the motion. The motion then dies for lack of a second.

Comm. John Meeks made a motion to amend the contract with Mills Engineering, renewing it for a period of 90 days and to direct staff to put out an RFQ for County engineering services. This motion includes revisions stated by Atty. Brown to remove paragraph 6 and changing paragraph 1 to reflect a 90-day term. Second was made by Comm. Rock Meeks and the MOTION CARRIES. Comm. Joyner voted NO.

- B. Requesting Board approval of Resolution 2020-097 to allow the reduction in permit processing fees with the Water Management Districts and Department of Environmental Protection.

Comm. John Meeks made a motion to approve Resolution 2020-097 as presented. Second was made by Comm. Rooks and the MOTION CARRIES.

- C. Requesting Board approval of the Agreement for planning services to be provided by North Central Florida Regional Planning Council (NCFRPC) for the fiscal year 2020-2021.

Comm. Joyner made a motion to approve the Agreement for planning services to be provided by NCFRPC for fiscal year 2020-2021 as requested. Second was made by Comm. Rock Meeks and the MOTION CARRIES.

Comm. John Meeks inquired of Mr. Dean if there are efforts to seek a planning position to fill. Mr. Dean responded he is currently seeking a Planner for the County, however, the agreement is necessary until one has been hired.

- D. Requesting Board approval of the Agreement for providing the Hazardous Waste Generator Monitoring services to be provided by North Central Florida Regional Planning Council (NCFRPC) for the fiscal year 2020-2021.

Comm. John Meeks made a motion to approve the Agreement providing the Hazardous Waste Generator Monitoring Services as presented. Second was made by Comm. Rooks and the MOTION CARRIES.

- E. Requesting direction from the Board regarding the CARES CRF Funds.

The cost to administer the mortgage and rent release funding would cost an additional \$25,000 to the \$24,000 allowable in the contract. Mr. Dean stated the addition amount would need to come from the General Fund.

Comm. Joyner made a motion to TABLE this item and have staff bring it back to the next regular meeting. Second was made by Comm. John Meeks and the MOTION CARRIES.

- F. Requesting Board approval to re-appoint Marlon Gayle to represent Levy County on the Central Florida Community Action Agency (CFCAA) Board of Directors for the period October 1, 2020 through September 30, 2021.

Comm. Joyner made a motion to re-appoint Marlon Gayle to represent Levy County on the CFAA Board of Directors as presented. Second was made by Comm. Rock Meeks and the MOTION CARRIES.

- G. Requesting Board approval of the proposed 2021 Levy County Board of County Commissioners' regular scheduled meeting dates.

The proposed dates are as follows:

January 5 <sup>th</sup>	A.M.	July 6 <sup>th</sup>	P.M.
January 19 <sup>th</sup>	P.M.	July 20 <sup>th</sup>	A.M.
February 2 <sup>nd</sup>	A.M.	August 3 <sup>rd</sup>	A.M.
February 16 <sup>th</sup>	P.M.	August 17 <sup>th</sup>	A.M.
March 2 <sup>nd</sup>	A.M.	September 7 <sup>th</sup>	P.M.
March 16 <sup>th</sup>	A.M.	September 21 <sup>st</sup>	A.M.
April 6 <sup>th</sup>	A.M.	October 5 <sup>th</sup>	A.M.
April 20 <sup>th</sup>	A.M.	October 19 <sup>th</sup>	A.M.
May 4 <sup>th</sup>	A.M.	November 2 <sup>nd</sup>	A.M.
May 25 <sup>th</sup>	A.M.	November 16 <sup>th</sup>	A.M.
June 8 <sup>th</sup>	A.M.	December 7 <sup>th</sup>	A.M.
June 22 <sup>nd</sup>	A.M.	December 21 <sup>st</sup>	A.M.

Comm. John Meeks made a motion to approve the proposed 2021 County Commissioners' regular meeting dates as presented. Second was made by Comm. Rock Meeks and the MOTION CARRIES.

- H. Requesting Board approval of the 2021 Holidays to be observed as listed below:

New Year’s Day	Friday, January 1, 2021
Martin Luther King Day	Monday, January 29, 2021
President’s Day	Monday, February 15, 2021
Good Friday	Friday, April 2, 2021
Memorial Day	Monday, May 31, 2021
Independence Day	Monday, July 5, 2021
Labor Day	Monday, September 6, 2021
Veteran’s Day	Thursday, November 11, 2021
Thanksgiving Day	Thursday, November 25, 2021
Friday after Thanksgiving	Friday, November 26, 2021
Christmas Eve	Thursday, December 23, 2021
Christmas Day (Observed)	Friday, December 24, 2021

Comm. Joyner made a motion to approve the 2021 Holidays as presented. Second was made by Comm. Rock Meeks and the MOTION CARRIES.

**EMERGENCY MANAGEMENT**

- A. David Peaton requested Board ratification of Emergency Declarations 2020-103 and 2020-104 extending the Local State of Emergency for the Covid-19 Pandemic.

Comm. Rock Meeks made a motion to ratify Emergency Declarations 2020-103 and 2020-104 as requested. Second was made by Comm. John Meeks and the MOTION CARRIES.

- B. Requesting Board approval of Resolution 2020-110; amending the final budget for fiscal year 2019-2020.

Comm. Rock Meeks made a motion to approve Resolution 2020-110 as requested. Second was made by Comm. John Meeks and the MOTION CARRIES.

**PROCUREMENT**

Alicia Tretheway, Coordinator

- A. Requesting Board approval of the Renewal and Amendment of the Lease made as of October 1, 2020 between Hudson Properties, Inc. and Levy County for Guardian Ad Litem. The monthly rate will remain the same at \$1,782.48.

Comm. Joyner made a motion to approve the Renewal and Amendment of the Lease with Hudson Properties, Inc. for the Guardian Ad Litem. Second was made by Comm. Rooks and the MOTION CARRIES.

- B. Requesting Board approval of Resolution 2020-108; amending the final budget for FY2020. This budget amendment in the amount of \$45,000 is needed for the continued renovation of the Courthouse facility.

Comm. John Meeks made a motion to approve Resolution 2020-108 as requested. Second was made by Comm. Rock Meeks and the MOTION CARRIES.

- C. Requesting Board approval of a budget amendment appropriating reserves (Contingency) in the amount of \$60,785 for repair/maintenance-insurance claims. The budget amendment is needed to pay for the emergency Kerosene spill clean-up invoice resulting from the spill which occurred at the Levy County Annex.

Comm. John Meeks made a motion to approve the budget amendment for repair/maintenance-insurance claims as requested. Second was made by Comm. Rock Meeks and the MOTION CARRIES.

- D. 1. Requesting consensus by the Board on scheduling interviews with proposers for the Continuing Professional Services (Library of Engineers). This meeting will be exempt from the Sunshine Law.
- 2. Requesting consensus by the Board to waive potential conflict with CHW. Kelly Bishop is an alternate Planning Board Member and also works for CHW.

The Commissioners agreed by consensus to schedule half of the interviews on October 6<sup>th</sup> and October 10<sup>th</sup>, at 1:00 P.M. each day following the regular Board Meetings scheduled on these days. It was also agreed by consensus to waive any potential conflict with CHW as requested.

Members of the audience who spoke regarding this item were: Terry Witt and Linda Cooper.

- E. Requesting Board approval of the lowest, most responsive yearly bids for supplies for the Levy County Road Department.

Comm. Joyner made a motion to approve the yearly bids for supplies for the Road Department as presented. Second was made by Comm. Rooks and the MOTION CARRIES.

## **ROAD DEPARTMENT**

Casey Duquette, Field Manager

- A. Requesting Board approval of the Interlocal Agreement between Levy County and the Town of Inglis to assist with repair and specific maintenance of storm water drainage.

Comm. Joyner made a motion to approve the Interlocal Agreement with the Town of Inglis as requested. Second was made by Comm. Rock Meeks and the MOTION CARRIES.

- B. Requesting Board approval of the License Agreement between Levy County and the Town of Inglis to assist with repair and specific maintenance of storm water drainage.

Comm. Rock Meeks made a motion to approve the License Agreement with the Town of Inglis as requested. Second was made by Comm. John Meeks and the MOTION CARRIES.

## **SOLID WASTE**

Rod Hastings, Administrative Director

- A. Mr. Hastings requested Board approval to accept funds up to \$25,000 from DEP for the Waste Tire Amnesty Program stating the Solid Waste Department held an Amnesty Waste Tire Event on June 13, 2020 which is a re-occurring funding source from DEP. The Department receives reimbursement for the cost of the event.

Comm. John Meeks made a motion to accept funds from DEP for the Waste Tire Amnesty Program as requested. Second was made by Comm. Joyner and the MOTION CARRIES.

- B. Requesting Board approval of Resolution 2020-107, authorizing the Chairman to sign the application for “Consolidated Small County Solid Waste Management Grant” in the amount of \$93,750 and appointing the Administrative Director of Solid Waste as Grant Manager/authorized representative under the grant for administrative purposes.

Comm. John Meeks made a motion to approve Resolution 2020-107 and appointed Mr. Hastings as the Grant Manager/authorized representative as requested. Second was made by Comm. Rock Meeks and the MOTION CARRIES.

## **SHIP**

Marlon Gayle, Housing Planner

- A. Requesting Board approval of the Deferred Payment Loan Agreement in the amount of \$21,684.50 for Austin Charles Etheridge, PA #577 for a new unit in Williston, FL 32696.

Comm. Rock Meeks made a motion to approve the Deferred Payment Loan Agreement as requested. Second was made by Comm. John Meeks and the MOTION CARRIES.

- B. Requesting Board approval of Levy County SHIP Annual reports submitted to the Florida Housing Finance Corporation (FHFC) for fiscal year 2017/2018.

Comm. Rock Meeks made a motion to approve the Levy County SHIP Annual reports submitted to the FHFC as requested. Second was made by Comm. Rooks and the MOTION CARRIES.

## **COMMISSIONERS' REPORTS**

Comm. Joyner stated prayers are needed for the Crooms family for their recent loss. Comm. Joyner also applauded Governor DeSantis for his recent signing of a bill making it illegal for Cities or Counties to refuse funding for law enforcement.

Comm. John Meeks stated Governor DeSantis recently approved the re-opening of bars and VFW Clubs in Florida. Comm. John Meeks stated he will be attending the upcoming virtual meeting of the North Central Florida Regional Planning Council this Thursday at 7:00 P.M. He reminded everyone to send in their Census information if they have not done so.

Comm. Brooks stated he will be attending a virtual meeting with MCORES this Thursday. He stated a donation of \$640 was given to the Animal Services Department following a softball tournament he and David Weatherford attended recently in Williston.

Comm. Brooks spoke of the County Coordinator Year End Evaluation form he provided for each of the Commissioners and requested it be turned in to him by October 20<sup>th</sup>. He stated he would like for Department heads to be evaluated by Mr. Dean.

Comm. John Meeks stated he was in favor of the Commissioners evaluating the Department heads, rather than Mr. Dean.

Following discussion, each Commissioner agreed to evaluate the Department heads, each in their own way.

THERE BEING NO FURTHER BUSINESS TO COME BEFORE THE COMMISSION, THE MEETING ADJOURNED AT 12:22 P.M.

ATTEST:

BOARD OF COUNTY COMMISSIONERS  
LEVY COUNTY, FL

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Clerk of Court, Danny J. Shipp

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Chairman, Matt Brooks