

**REGULAR MEETING
LEVY COUNTY BOARD OF COUNTY COMMISSIONERS
OCTOBER 3, 2017**

The Regular Meeting of the Board of Levy County Commissioners was held on October 3, 2017 at 9:00 A.M. in the Levy County Board of County Commissioners meeting room with the following Commissioners present:

Chairman John Meeks
Comm. Matt Brooks
Comm. Rock Meeks
Comm. Lilly Rooks
Comm. Mike Joyner

Also present were:

County Attorney – Anne Bast Brown
County Coordinator – Wilbur Dean
Clerk of Court – Danny J. Shipp

Chairman John Meeks called the Meeting to order at 9:04 A.M. Comm. Rock Meeks gave the invocation, followed by the Pledge of Allegiance.

EXPENDITURES

Comm. Joyner made a motion to approve the following expenditures presented for payment. Second was made by Comm. Brooks and the MOTION CARRIES.

CHECK NUMBER	128643-28801
FUND	AMOUNT
GENERAL REVENUE	1,428,994.19
ROAD	88,314.14
MOSQUITO CONTROL	7,444.82
TRANSPORTATION	529.24
911	14,596.00
COURT FACILITIES	3,075.70
EMS	33,162.39
FIRE	18,562.87
TOURIST DEVELOPMENT	2,324.49
UTILITIES	396.79
IMPACT FEES - RD DIST II	32,719.04
LANDFILL	29,387.74
TOTAL	\$ 1,659,507.41
 EFT PAYMENT	 \$ 14,984.77

MINUTES

The minutes for the Budget Meeting held on August 17, 2017 and the Regular Board meeting held on August 22, 2017 were presented for Board approval.

Comm. Brooks made a motion to approve the minutes for the Budget Meeting held on August 17, 2017 with corrections and the minutes for the Regular Board meeting held August 22, 2017. Second was made by Comm. Joyner and the MOTION CARRIES.

NATURE COAST BUSINESS DEVELOPMENT COUNCIL

- A. David Pieklik requested Board approval of the Annual Contract between Levy County and the Nature Coast Business Development Council.

Comm. Brooks made a motion to approve the Annual Contract between Levy County and Nature Coast Business Development Council as requested. Second was made by Comm. Joyner and the MOTION CARRIES.

- B. Mr. Pieklik presented an overview of projects and accomplishments for the period of July-September, 2017.

UNIVERSITY OF FLORIDA MARINE ANIMAL RESCUE

Mackenzie Russell requested a letter of support from the Board of County Commissioners to post signs at various boat ramps and fishing piers to educate ramp/pier users on protocol for responding to a stranded marine mammal. Ms. Russell explained application has been made for a Federal Prescott grant and this money will finance this project. The signs will be made from aluminum and either installed on their own metal pole at the location or, if the county deems best, placed on an existing pole. The signs will be designed in weather and UV resistant ink and the University of Florida, College of Veterinary Medicine Aquatic Animal Health Program will incur all maintenance.

Comm. Rock Meeks made a motion to approve a letter of support for the posting of signs at various boat ramps and fishing piers regarding stranded marine mammals as requested. Second was made by Comm. Brooks and the MOTION CARRIES.

DEPARTMENT REPORTS

COUNTY COORDINATOR

- A. Wilbur Dean presented to the Board, Carol McQueen's retirement announcement as of January 3, 2018.

The Commissioners agreed to interview the top three qualifying applicants.

- B. Mr. Dean requested Board approval of Resolution 20176-060, certifying Levy County meets criteria for reduction of Department of Environmental Protection and Water Management District fees.

Comm. Joyner made a motion to approve Resolution 2017-060 as requested. Second was made by Comm. Rock Meeks and the MOTION CARRIES.

- C. Mr. Dean requested Board approval of task management for DRMP on the CR 343/NE 60th Street Widening and Resurfacing Project.

Comm. Joyner made a motion for approval of the task management for DRMP on CR 343 as requested. Second was made by Comm. Brooks and the MOTION CARRIES.

LEVY COUNTY PROCUREMENT DEPARTMENT

- A. Lee Williams requested the Board of County Commissioners to select a firm from the list of submitted proposals for Information Technology and authorize the Chairman to sign the Final Agreement with the selected firm. The three firms are listed below:

1. NRT (New River Technology)
2. V-Soft Consulting
3. James Moore Technology Solutions Consulting

Comm. Joyner made a motion to approve the proposal submitted by New River Technology with the Chairman's signature on the Final Agreement as requested. Second was made by Comm. Brooks and the MOTION CARRIES.

Brady Clark spoke to the Board and explained what the start-up fee of \$7,364.66 includes.

Mr. Shipp spoke regarding his satisfaction with New River Technology, as this is the firm handling the Clerk of Court IT.

B. Mr. Williams requested the Board of County Commissioners to adjust the approval amounts for purchasing policy.

1. Purchases up to \$2,999.99, approval by Department Head. (previous amount: \$2,500.00)
2. Purchases \$3,000.00 to \$19,999.99, approval by Procurement Coordinator or County Coordinator. (previous amount: \$2,500.00 to \$5,000.00).
3. Purchases \$5,000.00 to \$19,999.99, approval by Procurement Director or County Coordinator after a selection process, and three (3) quotes. (previous amount: \$5,000.00 to \$10,000.00).
4. Purchases of \$20,000.00 or more, approval by Board of County Commissioners after a selection process. (previous amount \$10,000.00).
5. Emergency purchases up to \$19,999.99 approval by County Coordinator, with subsequent written explanation and justification with regard to the necessity to preserve life, safety, or property to be presented to the BOCC at the next BOCC meeting for ratification. (previous amount: \$2,500.00 to \$5,000.00).

Comm. Joyner made a motion to approve the listed amounts for the purchasing policy with a change to item number 3 as discussed, striking the requirement of three (3) quotes as an additional requirement. Second was made by Comm. Brooks and the MOTION CARRIES. Comm. John Meeks voted NO.

Questions were asked by Linda Cooper regarding the responsibility of checking to ensure contracts the County Departments enter into are being followed correctly.

Comm. John Meeks answered it is the responsibility of the individual Departments as well as the Procurement Director.

LEVY COUNTY EMERGENCY MANAGEMENT

A. Comm. John Meeks requested on behalf of John MacDonald Board approval to terminate Emergency Declaration 2017-061 to close out the Hurricane Irma Emergency Declaration.

Comm. Brooks made a motion to approve the termination of Emergency Declaration 2017-061 as requested. Second was made by Comm. Rock Meeks and the MOTION CARRIES.

LEVY COUNTY SOLID WASTE

Rod Hastings requested Board approval of the Levy County Service Agreement with North Central Florida Planning Council for the new fiscal year, 2018. Mr. Hastings stated this is an annually renewed Agreement for the annual verification of hazardous waste management practices.

Comm. Rock Meeks made a motion to approve the Levy County Service Agreement with North Central Florida Planning Council as requested. Second was made by Comm. Joyner and the MOTION CARRIES.

COMMISSIONERS' REPORTS

Comm. Joyner reminded everyone of events coming up later in October: the LARC, Ride to Provide on the 28th, the Beast Feast is on October 21st. Comm. Joyner also asked if the Commissioners would wear pink at the next Board meeting since October is Breast Cancer Awareness month. Comm. Joyner commended Ed Jennings and Anthony Drew for their demonstration done yesterday at the Fairgrounds in Fanning Springs regarding crop diseases and application of herbicides and insecticides.

Comm. Rooks reported of several meeting she had attended recently and had also attended the ribbon cutting ceremony at the Cedar Key Biological Center.

Comm. Brooks announced U-Pick Lane will start this Friday and will continue to be open on the weekends through October. He also announced the Williston Peanut Festival is this Saturday beginning with the Purple Pinkie Peanut 5K at 8:00 A.M. Comm. Brooks stated he had also attended the ribbon cutting at the Cedar Key Biological Center.

Comm. Rock Meeks reported the 10U and 12U youth football teams in Chiefland have been undefeated.

Comm. John Meeks reminded everyone of the Seafood Festival in Cedar Key on October 21st. Comm. John Meeks reported he had attended the pre-Legislative Conference in Orlando representing the Small County Coalition and informed everyone the Legislative Conference will begin on January 9th. The First Baptist Church of Bronson will have their Fall Festival on October 28th and invite everyone to attend. The Trunk or Treat Halloween event will be held in Inglis on the 28th also combined with the South Levy Marketplace 2nd Anniversary and Chili Cook-off. Levy County 4-H will have their Fall/Halloween festival on the 21st also at the Ag. Center in Bronson.

THERE BEING NO FURTHER BUSINESS TO COME BEFORE THE COMMISSION, THE MEETING
ADJOURNED AT 10:19 A.M.

ATTEST:

BOARD OF COUNTY COMMISSIONERS
LEVY COUNTY, FL

Clerk of Court, Danny J. Shipp

Chairman, John Meeks