

**REGULAR MEETING  
LEVY COUNTY BOARD OF COUNTY COMMISSIONERS  
OCTOBER 20, 2020**

The Regular Meeting of the Board of Levy County Commissioners was held on October 20, 2020 at 9:00 A.M. in the Meeting Room of the Levy County Annex Building with the following Commissioners present:

Chairman Matt Brooks  
Comm. John Meeks  
Comm. Rock Meeks  
Comm. Lilly Rooks

Also present were:

County Attorney – Anne Bast Brown  
County Coordinator – Wilbur Dean

Chairman Brooks called the Meeting to order at 9:00 A.M. Comm. Rock Meeks gave the invocation, followed by the Pledge of Allegiance led by Comm. John Meeks.

**EXPENDITURES**

Comm. Rock Meeks made a motion to approve the following expenditures presented for payment. Second was made by Comm. John Meeks and the MOTION CARRIES.

<b>CHECK NUMBER</b>	<b>139520-139696</b>
<b>FUND</b>	<b>AMOUNT</b>
GENERAL REVENUE	1,832,712.65
ROAD	43,012.14
SHIP	27,000.00
MOSQUITO CONTROL	2,151.10
TRANSPORTATION	10,356.45
COURT FACILITIES	603.72
MISC GRANTS	618,815.02
EMS	48,185.33
FIRE	135,169.28
TOURIST DEVELOPMENT	1,987.81
UTILITIES	1,728.08
BLDG INSPECT & SAFETY	1,445.31
IMPACT FEES - PARKS	76,262.24
SMALL BUSINESS RELIEF	95,866.25
CAPITAL PROJECTS	121,525.40
ROAD IMPRV & RESTORE	10,495.70
LANDFILL	87,076.84
<b>TOTAL</b>	<b>\$ 3,114,393.32</b>

## **MINUTES**

The minutes for the Regular Meeting and Budget Meeting held August 4, 2020 were presented for Board approval.

Comm. John Meeks made a motion to approve the Regular Meeting and Budget Meeting held August 4, 2020 as presented. Second was made by Comm. Rock Meeks and the MOTION CARRIES.

## **AGENDA ADDITIONS, DELETIONS, MODIFICATIONS**

Comm. Brooks requested two items be added to the agenda under the County Coordinator:

1. Answers to questions regarding DEM and the CARES Act for housing and approval of the First Amendment.
2. Discussion of where the funding was to come from to pay Administrative costs concerning CARES Act housing application processing and approval of Consultant Agreement between Levy County and GSG Services.
3. Move the Supervisor of Election item to 9:10 A.M.

Comm. John Meeks made a motion to approve the Agenda changes and additions as requested by Comm. Brooks. Second was made by Comm. Rooks and the MOTION CARRIES.

## **PUBLIC COMMENT**

Deeta Duckett inquired of a Workshop Date to discuss including manufactured homes for SHIP funding assistance.

Comm. Brooks responded a Workshop date had not yet been determined and would be set in the future as soon as a full committee is available.

## **SUPERVISOR OF ELECTIONS**

Tammy Jones

- A. Requesting Board approval for Resolution 2020-114 amending the final budget for FY 2019-2020 in the amount of \$58,260 due to unanticipated grant revenues.

Comm. Rock Meeks made a motion to approve Resolution 2020-114 as requested. Second was made by Comm. John Meeks and the MOTION CARRIES.

- B. Requesting Board approval for Resolution 2020-115 amending the final budget for FY 2020-2021 in the amount of \$30,000 due to unanticipated grant revenues.

Comm. John Meeks made a motion to approve Resolution 2020-115 as requested. Second was made by Comm. Rooks and the MOTION CARRIES.

## **NATURE COAST BUSINESS DEVELOPMENT COUNCIL**

David Pieklik

- A. Mr. Pieklik gave a regular Progress Report of the Nature Coast Business Development Council for August-October.
  
- B. Requesting Board approval to move forward to draft incentive agreements under the Local Economic Development Fund program for two expanding County businesses: Tri-County Saw Shop and Taylor Trailers.

Comm. John Meeks made a motion to approve moving forward with drafting of incentive agreements under the Local Economic Development Fund program for two expanding County businesses as requested. Second was made by Comm. Rock Meeks and the MOTION CARRIES.

## **DEPARTMENT REPORTS**

### **COUNTY COORDINATOR**

Wilbur Dean

- A. NON-AGENDA ITEM – Requesting Board approval of the Amendment to Agreement 071-2020. This is an amendment to the agreement with GSG for services regarding the SHIP Cares Act Funding which will bring the total amount of the agreement to \$292,607 to be used under the CFR Agreement toward mortgage and rental assistance.

Comm. John Meeks made a motion to approve the Amendment to Agreement as requested. Second was made by Comm. Rooks and the MOTION CARRIES.

- B. NON-AGENDA ITEM – Requesting Board approval of Corona Virus Refund Agreement, the CRF Consulting Agreement with GSG which includes the scope of services for a total cost of \$48,154.

Comm. John Meeks made a motion to approve the Consulting Agreement with GSG as requested. Second was made by Comm. Rooks and the MOTION CARRIES.

- C. Requesting Board ratification of the Agreement to piggyback the Contract of the Building Inspection and Building Official Services between Levy County and Universal Engineering Sciences. This is to provide coverage for the short time until the new building official, David Meyer receives his provisional license.

Comm. Rooks made a motion to ratify the Agreement to piggyback the Contract of the Building Inspection and Building Official Services with Universal Engineering Sciences. Second was made by Comm. Rock Meeks and the MOTION CARRIES.

D. Requesting Board approval of the Funding Agreement in the amount of \$85,050 for the Provision of Health and Substance Abuse Services, between Levy County and Meridian Behavioral Health Care, Inc.

Comm. Rooks made a motion to approve the Funding Agreement with Meridian Behavioral Health Care, Inc. as requested. Second was made by Comm. Rock Meeks and the MOTION CARRIES.

## **DEPARTMENT OF PUBLIC SAFETY**

Mitch Harrell, Director

Requesting Board approval and the Chairman's signature on the Levy County Department of Public Safety (EMS) Certificate of Public Convenience and Necessity (COPCN).

Comm. Rooks made a motion to approve the Certificate of Public Convenience and Necessity as requested. Second was made by Comm. John Meeks and the MOTION CARRIES.

## **EMERGENCY MANAGEMENT**

John MacDonald, Director

Requesting Board ratification of Emergency Declarations 2020-112 and 2020-116 extending the Local State of Emergency for the Covid-19 pandemic.

Comm. John Meeks made a motion to ratify Emergency Declarations 2020-2112 and 2020-116 as requested. Second was made by Comm. Rock Meeks and the MOTION CARRIES.

## **MAINTENANCE**

Jimmy Jones, Director

Requesting Board approval of a Budget Amendment moving \$6,830 from Reserve for Contingency to the Maintenance budget to finish paying Fiscal Year 19/20 bills.

Comm. Rock Meeks made a motion to approve a budget amendment moving \$6,830 from Reserve for Contingency to the Maintenance budget as requested. Second was made by Comm. Rooks and the MOTION CARRIES.

## **LIBRARY**

Niurka Klemencic, Coordinator

Requesting Board approval of the State Aid to Libraries Grant Agreement.

Comm. John Meeks made a motion to approve the State Aid to Libraries Grant Agreement as requested. Second was made by Comm. Rock Meeks and the MOTION CARRIES.

## **SOLID WASTE**

Rod Hastings, Administrative Director

Requesting Board approval to waive the bid process and approve the purchase of a used 826G Cat Compactor in the amount of \$350,000. Mr. Hastings stated Ring Power has an available used compactor completely reconditioned with a new rebuilt motor including an additional 12-month warranty.

Comm. John Meeks made a motion to approve waiving the bid process and making the purchase of a used 826G Cat Compactor from Ring Power as requested. Second was made by Comm. Rock Meeks and the MOTION CARRIES.

## **SHIP**

Marlon Gayle, Housing Planner

- A. Requesting guidance from the Board on the Levy County Affordable Housing Advisory Committee (AHAC) membership and composition.

Comm. John Meeks made a motion to approve the Levy County Affordable Housing Advisory Committee (AHAC) membership and composition as requested. Second was made by Comm. Rooks and the MOTION CARRIES.

- B. Requesting Board approval of a Deferred Payment Loan Agreement in the amount of \$27,000 for Latifah A. Robinson, PA #577 for an existing unit in Williston, FL.

Comm. John Meeks made a motion to approve the Deferred Payment Loan Agreement for Latifah A. Robinson, PA #577 as requested. Second was made by Comm. Rock Meeks and the MOTION CARRIES.

## **PROCUREMENT**

Alicia Tretheway, Coordinator

- A. Requesting Board approval of Resolution 2020-117, amending the final budget for fiscal year 2020-2021 to appropriate funds in the amount of \$100,000 for the continued renovation of the Annex Building.

Comm. John Meeks made a motion to approve Resolution 2020-117 as requested. Second was made by Comm. Rock Meeks and the MOTION CARRIES.

- B. Requesting Board approval of the Task Order for University Oaks, Phase IIIA Waterline Extension. The Task Order is for Dewberry to provide professional services for preparing the Technical Specifications and Bid Documents to construct the remainder of Phase III waterline extension within University Oaks (Phase IIIA). Other services included are Grant Administration, Engineering Certification and project close-out. The proposed fee for services is \$7,610.

Comm. John Meeks made a motion to approve the Task Order as requested. Second was made by Comm. Rooks and the MOTION CARRIES.

- C. Requesting Board approval of the lowest, most responsive bid for oil & lubricants (ITB\_2021\_010), Jack Becker Distributors, Inc. This is the only response received.

Comm. Rock Meeks made a motion to approve the bid for oil & lubricants, Jack Becker Distributors, Inc. as requested. Second was made by Comm. Rooks and the MOTION CARRIES.

- D. Requesting the Board clarify their intent for the CARES Act Small Business Relief Program was to include Common Law Employees as eligible employees in a situation where the Common Law Employer and Statutory Employer are not the same company.

After further explanation was given by Jared Blanton, Comm. Rock Meeks made a motion to include Common Law Employees as eligible employees in a situation where the Common Law Employer and Statutory Employer are not the same company. Second was made by Comm. Rooks and the MOTION CARRIES.

### **COMMISSIONERS' REPORTS**

Comm. John Meeks stated he will be attending a Regional Planning Council on Thursday evening. He stated he also participated in a conference call with the Small County Coalition Executive Board last Wednesday discussing the letter sent to the Governor regarding Broadband as well as more discussion on CRA's.

Comm. Brooks thanked Lincoln Cannon and Alice LaLonde who are currently participating in a meeting online regarding the Suncoast Connector on his behalf. Comm. Brooks requested the County Coordinator evaluation forms be returned to him today.

The meeting recessed at 10:14 A.M.  
The meeting reconvened at 1:02 P.M.

### **PROCUREMENT DEPARTMENT**

Alicia Tretheway, Coordinator

Presentations/Interviews for Continuing Professional Services, RFQ\_2020\_010 are listed below:

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|-----------------------------------|---|
| EDA Consultants                   | Kimley, Horne & Associates, Inc.          |
| George F. Young, Inc.             | North Florida Professional Services, Inc. |
| GLE Associates, Inc.              | Passero Associates                        |
| J. Brown Professional Group       | TRC Engineers, Inc.                       |
| Jones, Edmunds & Associates, Inc. | Universal Engineering Services            |
| Wright, Pierce                    | DRMP                                      |

Following completion of presentations and discussion by the Commissioners, Comm. John Meeks made a motion to enter all applicants from today and from October 6<sup>th</sup> into the Library of Engineers, excluding CHW and ECS Florida. Second was made by Comm. Rock Meeks and the MOTION CARRIES.

The meeting recessed at 4:28 P.M.

The meeting reconvened at 6:00 P.M.

## **ANIMAL CONTROL WORKSHOP**

Chairman Brooks called the Meeting back to order at 6:00 P.M. Comm. Rock Meeks gave the invocation, followed by the Pledge of Allegiance led by Comm. John Meeks.

The Public Workshop is for the Board to review, discuss and provide direction for the proposed ordinance. The ordinance provides direction regarding governing animal services and animal control including enforcement, animal welfare and animal adoption.

## **PUBLIC COMMENTS**

Lou Jones, Williston resident spoke to the Board expressing her concerns of wording in the proposed ordinance stating a cat must be spayed or neutered within 3 months and would like to see this applied to other pets. She stated a good TNR program would be a great help.

Ann Marie Bortz requested the ordinance require another neighbor to join in a complaint, when there is one.

Comm. Brooks read into public record an email from Bob Levesque, President of Levy Animal Friends.

Cynthia Lundry expressed concerns of the number of pets whose owners cannot control their animals.

David Weatherford, Animal Services Director and Darlene Essler, staff Veterinarian addressed concerns expressed by those speaking in Public Comments.

Sheriff McCallum and Under Sheriff Brett Beauchamp provided input of the responsibilities of the Sheriff's Department with regard to the proposed ordinance.

Atty. Brown stated the next step is to send the Ordinance to the County Judge for review and input.

THERE BEING NO FURTHER BUSINESS TO COME BEFORE THE COMMISSION, THE MEETING  
ADJOURNED AT 7:54 P.M.

ATTEST:

BOARD OF COUNTY COMMISSIONERS  
LEVY COUNTY, FL

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Clerk of Court, Danny J. Shipp

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Chairman, Matt Brooks