

**REGULAR MEETING  
LEVY COUNTY BOARD OF COUNTY COMMISSIONERS  
NOVEMBER 3, 2020**

The Regular Meeting of the Board of Levy County Commissioners was held on November 3, 2020 at 9:00 A.M. in the Meeting Room of the Levy County Annex Building with the following Commissioners present:

Chairman Matt Brooks  
Comm. John Meeks  
Comm. Rock Meeks  
Comm. Lilly Rooks  
Comm. Mike Joyner

Also present were:

County Attorney – Anne Bast Brown  
County Coordinator – Wilbur Dean

Chairman Brooks called the Meeting to order at 9:00 A.M. Comm. Joyner gave the invocation, followed by the Pledge of Allegiance led by Comm. John Meeks.

**EXPENDITURES**

Comm. John Meeks made a motion to approve the following expenditures presented for payment. Second was made by Comm. Rock Meeks and the MOTION CARRIES.

| <b>CHECK NUMBER</b>    | <b>139697-139874</b>   |
|------------------------|------------------------|
| <b>FUND</b>            | <b>AMOUNT</b>          |
| GENERAL REVENUE        | 1,503,390.82           |
| ROAD                   | 101,002.98             |
| MOSQUITO CONTROL       | 6,981.75               |
| TRANSPORTATION         | 460.87                 |
| 911                    | 15,721.33              |
| COURT FACILITIES       | 8,379.59               |
| MISC GRANTS            | 28,858.70              |
| EMS                    | 18,537.25              |
| FIRE                   | 36,862.21              |
| TOURIST DEVELOPMENT    | 3,641.85               |
| UTILITIES              | 3,908.95               |
| BLDG INSPECT & SAFETY  | 1,684.45               |
| SMALL BUSINESS RELIEF  | 146,500.00             |
| CAPITAL PROJECTS       | 1,211.08               |
| ROAD IMPRV & RESTORE   | 36,441.55              |
| LANDFILL               | 2,589.43               |
| <b>TOTAL</b>           | <b>\$ 1,916,172.81</b> |
| <b>EFT/ACH PAYMENT</b> | <b>\$ 347,605.00</b>   |

## **MINUTES**

The minutes for the Regular Meeting held August 18, 2020 were presented for Board approval.

Comm. John Meeks made a motion to approve the minutes for the Regular Meeting held August 18, 2020 as presented. Second was made by Comm. Rock Meeks and the MOTION CARRIES.

## **AGENDA ADDITIONS, DELETIONS, MODIFICATIONS**

Comm. John Meeks made a motion to adopt the agenda as presented. Second was made by Comm. Joyner and the MOTION CARRIES.

## **PUBLIC COMMENTS**

Chris Towne, representing Kenley-Horne Engineering Services thanked the Board for being added to the Library of Engineers for Levy County.

## **PROCLAMATIONS/RECOGNITIONS**

Comm. Matt Brooks invited Hospice representatives to the podium who read the Proclamation into public record and requested Board approval of Proclamation 2020-120, recognizing November, 2020 as National Hospice Palliative Care Month.

Comm. John Meeks made a motion to approve Proclamation 2020-120 as presented. Second was made by Comm. Rooks and the MOTION CARRIES.

## **LEVY COUNTY COMMISSIONER**

Matt Brooks, Chairman provided and requested Board approval of the Letter of Support for the North Florida Economic Development Partnership's (NFEDP) 2021 Regional Rural Development Grant application and approval for the Chairman to sign.

Comm. John Meeks made a motion to approve the Letter of Support with the Chairman's signature as presented. Second was made by Comm. Rock Meeks and the MOTION CARRIES.

## BUILDING & ZONING

Atty. Brown swore in members of the audience wishing to speak regarding any of the items to be presented. Comm. Brooks asked if there was any ex-parte communication by the Commissioners for the items to be presented. Comm. Rock Meeks stated he had ex-parte communication regarding the Preliminary Plat (PP 02-20) "Webster Glen."

David Meyer, Development Director

- A. PUBLIC HEARING – Requesting Board approval of Preliminary Plat (PP 02-20) "Webster Glen." McMillen Surveying, representing Linda Grafton for a Preliminary Plat of "Webster Glen," a subdivision lying in the NW ¼ of Section 19, Township 14S, Range 18E, in Levy County. Said parcel contains 40 acres and has a zoning designation of "ARR" Agriculture/Rural Residential. Subdivision contains 4 residential lots consisting of 10 acres, MOL each.

Comm. Brooks asked if anyone in the audience wished to speak for or against the item as presented. There were none.

Comm. Rock Meeks made a motion to approve Preliminary Plat (PP 02-20) "Webster Glen" as presented. Second was made by Comm. Rooks and the MOTION CARRIES.

- B. PUBLIC HEARING – Requesting Board approval of Ordinance 2020-003, rezoning for applicants Thomas Reaves, Jr. and Deanna C. Reaves (CZ 02-20) to change the zoning from "FRR" Forestry/Rural Residential (minimum 20 acres) to "ARR" Agriculture/Rural Residential (minimum 10 acres) on a parcel of land located in Section 18, Township 16, Range 17E. Said parcels contain 40 acres total. (Parcel No. 03868-001-00 and Parcel No. 03668-001-0B). Subject property has a land use designation of "ARR" Agriculture/Rural Residential.

Comm. Brooks asked if anyone in the audience wished to speak for or against the item as presented. There were none.

Atty. Brown read the Ordinance title into public record.

Comm. Rock Meeks made a motion to Approve Ordinance 2020-003 as presented. Second was made by Comm. Joyner and the MOTION CARRIES.

- C. PUBLIC HEARING – Requesting Board approval for an Order to Approve or Deny Special Exception Amendment SEA 01-20 for Joseph Florentine II and Florentine Recreation, LLC, applicant. The petition is for a Special Exception Amendment to add eighty (80) RV sites, Phase III, which will be an extension on the NW side of the existing RV Resort property, (SEA 1-13). Subject parcel is located in the NE ¼ of the SE ¼ of Section 35, Township 14S, Range 13E, Levy County, Florida. Said parcel contains 11.18 acres per submitted survey and has a zoning designation of "FRR" Forestry/Rural Residential.

Atty. Norm Fugate, representing Florentine Recreation, LLC, spoke to the Board regarding the Special Exception Amendment.

Comm. Brooks asked if anyone in the audience wished to speak for or against the item as presented. Audience members who spoke were: Terry Witt.

Comm. John Meeks made a motion to approve the Order to Approve Special Exception Amendment SEA 01-20 as requested. Second was made by Comm. Joyner and the MOTION CARRIES.

## **SHERIFF'S OFFICE**

Sheriff McCallum requested Board approval of a budget amendment for the transfer of federal equitable sharing funds in the amount of \$165,096.15 from LCSO Federal Forfeiture to the Board in an account set up by the Levy County Finance Office as required.

Finance Director, Jared Blanton spoke regarding this item stating this is required statewide. He also requested the motion be stated to amend the budget from Contingency Reserves by the amount stated and in the backup documentation.

Comm. Rooks made a motion to approve the budget amendment in the amount of \$165,096.15 transferring federal equitable sharing funds as stated. Second was made by Comm. John Meeks and the MOTION CARRIES.

## **DEPARTMENT REPORTS**

### **DEPARTMENT OF PUBLIC SAFETY**

Mitch Harrell, Director

Requesting Board approval and the Chairman's signature on the Continuing Services Agreement with Public Consulting Group, Inc. to replace the prior agreement with Public Consulting Group, Inc., approved by the Board on September 8, 2020 between Public Consulting Group, Inc. (PCG) and Levy County. This Agreement will allow PCG to aid the County in obtaining supplemental payments under the Public Emergency Medical Transportation Program.

Comm. Rooks made a motion to approve the Continuing Services Agreement with the Chairman's signature as requested. Second was made by Comm. John Meeks and the MOTION CARRIES.

## **EMERGENCY MANAGEMENT**

John MacDonald, Director

Request ratification of Emergency Declarations 2020-119 and 2020-121 extending the Local State of Emergency for the Covid-19 Pandemic.

Comm. Rock Meeks made a motion to ratify Emergency Declarations 2020-119 and 2020-121 as presented. Second was made by Comm. Rooks and the MOTION CARRIES.

## **ROAD DEPARTMENT**

Alice LaLonde, Administrative Coordinator

- A. Requesting Board permission to waive the bid process per Section 2-195 of Ordinance 2018-005 and purchase (2) Bush Hog mowers for the mowing crew. Mrs. LaLonde stated three quotes were received and John Deere had the lowest quote at \$17,350 each for a total of \$34,700.

Comm. Joyner made a motion to waive the bid process and purchase two (2) Bush Hog mowers from John Deere as requested. Second was made by Comm. Rock Meeks and the MOTION CARRIES.

- B. Requesting Board approval of the Agreement between Levy County and DRMP, Inc. for engineering services for flexible pavement reconstruction of CR 330 from CR 347 to CR 336.

Comm. John Meeks made a motion to approve the Agreement with DRMP, Inc. as requested. Second was made by Comm. Rock Meeks and the MOTION CARRIES.

- C. Requesting Board approval for Work Order 20-08 for Airport Layout Plan & Narrative Report including Aerial Photography and Exhibit A, Airport Property Inventory Map Update for George T. Lewis Airport in Cedar Key, FL.

Mrs. LaLonde requested this item be pulled from the agenda as she was informed the funding for the project had been cut.

## **SOLID WASTE**

Rod Hastings, Administrative Director

- A. Requesting Board approval of the 2020-2021 Small County Consolidated Grant Agreement for State Assistance and authorization for the Chairman to sign the Agreement. Approval of the Agreement is requested to allow acceptance of the grant funds for the 2020-2021 fiscal year.

Comm. John Meeks made a motion to approve the 2020-2021 Small County Consolidated Grant Agreement for State Assistance with the Chairman's signature as requested. Second was made by Comm. Rock Meeks and the MOTION CARRIES.

- B. Requesting Board approval of Resolution 2020-118, amending the Solid Waste Final Budget for fiscal year 20-21. This resolution and budget amendment results from the State of Florida Small County Consolidated Grant funds received in the amount of \$93,750 and Waste Tire Amnesty Grant from DEP for funds received in the amount of \$25,000.

Comm. Rock Meeks made a motion to approve Resolution 2020-118 as requested. Second was made by Comm. John Meeks and the MOTION CARRIES.

- C. Requesting Board approval of Resolution 2020-123, amending the Solid Waste Final Budget for fiscal year 20-21 in the amount of \$256,250. Approval of this Resolution and budget amendment allows for the purchase of the used 826G Cat Compactor which was approved at the October 6, 2020 Board meeting. The purpose of this purchase is for Landfill operation to be able to properly maintain the Class III site.

Comm. John Meeks made a motion to approve Resolution 2020-123 as requested. Second was made by Comm. Rock Meeks and the MOTION CARRIES.

### **TRANSIT**

Connie Conley, Director

Requesting Board approval of Resolution 2020-122, amending final budget for fiscal year 20-21 in the amount of \$82,746. The fully executed Shirley Conroy Rural Area Capital Assistance Grant was approved by the Florida Commission for the Transportation Disadvantaged to purchase one vehicle reimbursable at 100%.

Comm. John Meeks made a motion to approve Resolution 2020-122 as requested. Second was made by Comm. Joyner and the MOTION CARRIES.

### **TOURIST DEVELOPMENT**

Tisha Whitehurst, Coordinator

Request appointment of Tourist Development Council (TDC) member Lance Hayes. On October 12, 2020, the City of Chiefland recommended Lance Hayes, Chiefland City Council, to serve as the elected representative for the TDC position previously held by Tim West. This term will expire April 15, 2022.

Comm. Joyner made a motion to approve Lance Hayes to the Tourist Development Council as requested. Second was made by Comm. Rooks and the MOTION CARRIES.

### **SHIP**

Marlon Gayle, Housing Planner

Providing an update on the Levy County Affordable Housing Advisory Committee (AHAC). The proposed Committee members are:

- |                 |                |                     |
|-----------------|----------------|---------------------|
| Natalie Thomas  | Jared Inman    | Gussie Boatwright   |
| Stewart Wasson  | Edwin Dix      | Linda Cooper        |
| Christy Holland | Philip Leitner | Charles Harris, Jr. |

Comm. Rooks made a motion to accept the above named individuals as members to the Levy County AHAC as presented. Second was made by Comm. Rock Meeks and the MOTION CARRIES.

## **PROCUREMENT**

Alicia Tretheway, Coordinator

- A. Fiscal year 2020 update for Project 500 (Annex Building Repairs/Renovation). The total spent for FY20 was \$293,917.28.

Mr. Dean stated the remaining School Board employees were scheduled to be out of the buildings within the next month. The next departments to be moved onto the Annex property would be Building & Zoning and Planning.

- B. Requesting Board approval to waive the bid process and accept the proposal submitted by Federal Engineering, Inc. in the amount of \$49,310 to provide land mobile radio (LMR) consulting services for EMS, Fire and LCSO.

Comm. Comm. John Meeks made a motion to waive the bid process, accept the proposal from Federal Engineering, Inc. followed by an Agreement to be brought back to the Board for ratification at a later date. Second was made by Comm. Rock Meeks and the MOTION CARRIES.

Those in the audience who spoke were: Terry Witt. Sheriff McCallum also spoke regarding this item.

- C. Requesting Board approval of the Levy County CARES Act Housing Program Foreclosure/Eviction Prevention, and Rental Assistance Application and Agreement as prepared by Government Services Group, Inc. (GSG).

Comm. John Meeks made a motion to approve the Levy County CARES Act Housing Program Foreclosure/Eviction Prevention, and Rental Assistance Application and Agreement as presented. Second was made by Comm. Joyner and the MOTION CARRIES.

Those in the audience who spoke were: Renate Cannon and Terry Witt.

## **PUBLIC COMMENTS**

Dana Sheffield stated on December 5<sup>th</sup> the Fanning Springs Chamber of Commerce will be hosting a Car Show from 11:00 A.M. to 3:00 P.M. and there will be a Christmas boat parade at dark.

Brian Brooker provided a Florida Department of Transportation, M-CORES update to the Board.

## **COMMISSIONERS' REPORTS**

Comm. Joyner stated there will be an open house in Chiefland next Tuesday for the Chiefland Middle High groundbreaking.

Comm. John Meeks reminded everyone to vote today if they had not already done so. He also reported of the Bronson FFA Alumni Fishing Tournament held recently, stating it was a success.

Comm. John Meeks also stated there will be swearing in of Elected Officials at the next Board meeting.

Comm. Rock Meeks stated there are two young ladies from Chiefland participating in a Cross Country Regionals event on Thursday and wished them well.

Comm. Brooks recognized and thanked the Canvassing Board alternate, Comm. Rooks for her participation.

THERE BEING NO FURTHER BUSINESS TO COME BEFORE THE COMMISSION, THE MEETING  
ADJOURNED AT 10:23 A.M.

ATTEST:

BOARD OF COUNTY COMMISSIONERS  
LEVY COUNTY, FL

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Clerk of Court, Danny J. Shipp

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Chairman, Matt Brooks