

**REGULAR MEETING
LEVY COUNTY BOARD OF COUNTY COMMISSIONERS
JULY 18, 2017**

The Regular Meeting of the Board of Levy County Commissioners was held on July 18, 2017 at 9:00 A.M. in the Levy County Board of County Commissioners meeting room with the following Commissioners present:

Chairman John Meeks
Comm. Rock Meeks
Comm. Lilly Rooks
Comm. Mike Joyner

Also present were:

County Attorney – Anne Bast Brown
County Coordinator – Wilbur Dean
Clerk of Court – Danny J. Shipp

Chairman John Meeks called the Meeting to order at 9:04 A.M. Comm. Joyner gave the invocation, followed by the Pledge of Allegiance.

EXPENDITURES

Comm. Joyner made a motion to approve the following expenditures presented for payment. Second was made by Comm. Rock Meeks and the MOTION CARRIES.

CHECK NUMBER	127967-128118
FUND	AMOUNT
GENERAL REVENUE	160,542.83
ROAD	54,602.12
SHIP	20,000.00
MOSQUITO CONTROL	5,019.02
TRANSPORTATION	4,356.94
COURT FACILITIES	8,760.13
EMS	28,965.13
FIRE	63,491.43
TOURIST DEVELOPMENT	6,445.66
UTILITIES	822.00
DRUG TASK FORCE	1,152.50
ADD COURT COSTS	702.98
LANDFILL	158,911.40
TOTAL	\$ 513,772.14
 EFT PAYMENT	 \$ 18,775.15

MINUTES

The minutes for the Regular Board meeting held on June 20, 2017 were presented for Board approval. -TABLED-

CARR, RIGGS & INGRAM

Frank Mason, CPA and a partner with Carr, Riggs & Ingram presented the FY 2016/2017 County Audit to the Commissioners. He stated this audit report has been given the highest level of an audit report, called an “unmodified opinion”, meaning there were no issues or problems found. A clean and unmodified opinion was also given with regard to what needed to be reported to the Auditor General’s office.

Questions were asked by Renate Cannon and were answered by Mr. Mason.

NON-AGENDA ITEM

Comm. John Meeks stated he had been given information regarding a non-agenda item by Lee Williams.

Comm. Brooks made a motion to hear a non-agenda item. Second was made by Comm. Rock Meeks and the MOTION CARRIES.

Lee Williams stated a portable building equipped with handicapped ramps had been acquired from Williston Middle School at no charge for use as a voting precinct. This building will be used in place of the Faith Baptist Tabernacle Church building and will be located on the same property, away from the church building. The company moving other portable units for the school will also move this one to the new site for the Board at a cost of \$3,900, which is the same fee they are charging the School Board. It was discussed to utilize funding from Capital Improvements. The building will be moved and the existing anchors and piers will be re-used at the new site. Road permits will be provided by AJS Construction and the county will be responsible for any building permits.

Comm. Rooks made a motion to approve the expense of \$3,900 for moving the portable building to the Faith Baptist Tabernacle Church voting precinct location to AJS Construction as requested. Second was made by Comm. Joyner and the MOTION CARRIES.

NATURE COAST BUSINESS DEVELOPMENT COUNCIL

David Pieklik, Director presented the regular activities and accomplishments report to the Board.

Debbie Gode spoke to the Board regarding one of the new businesses establishing themselves in Levy County.

DEPARTMENT REPORTS

COUNTY COORDINATOR

- A. Wilbur Dean presented a request from the Florida Department of Transportation (FDOT) for a letter from the Board confirming they agree with the approach to eliminate the CR 339 Little Waccasassa River Bridge. (FDOT/GR-181; RBD/GR-97)

Comm. John Meeks stated he had not spoken to anyone in the public in favor of closing the proposed change. He had a suggestion to change the exit from SR 27 onto CR 339 instead of making such a drastic change as building a completely new entrance/exit.

Alice LaLonde spoke to the Board relaying information she obtained from a phone conversation with a representative from DOT.

Comm. Joyner made a motion to Table this item to obtain more information before making a decision. Second was made by Comm. Rooks and the MOTION CARRIES.

- B. Mr. Dean presented a request from Minnie Crevasse, President of the Cedar Key Historical Society, for a letter of support to accompany their application for a Humanities Grant. (BCC/GR-26)

Comm. Rooks stated she was not in favor of the wording of the letter of support as presented to them.

Comm. Rooks made a motion to provide a letter of support to the Cedar Key Historical Society, which would eliminate the second paragraph from the one presented. Second was made by Comm. Rock Meeks and the MOTION CARRIES.

- C. Mr. Dean requested a motion by the Board to set health insurance premiums paid by the Board for employee's coverage(s) for fiscal year 2017-2018.

It was agreed by the Commissioners to Table the health insurance item until the afternoon Budget Meeting.

- D. Mr. Dean requested a motion by the Board to set dates for the Tentative Millage and Proposed Budget; Final Millage and Budget Adoption. (LR2017-013)

Mr. Dean stated there is currently a budget presentation scheduled for August 1st at 9:00 A.M., but he had been informed Comm. Rooks would have a conflict and could not attend. He suggested rescheduling to August 3rd. It was agreed to reschedule the budget presentation meeting to August 3rd at 3:00 P.M.

Mr. Dean suggested setting the Tentative Millage and Proposed Budget for September 5th at 5:01 P.M. and the meeting to set the Final Millage and Final Budget Adoption on September 19th at 5:01 P.M.

Atty. Brown reminded the Commissioners of the Assessment Hearings set for September 12th at 6:00 P.M.

DEVELOPMENT DEPARTMENT

Bill Hammond, Director requested Board approval of Resolution 2017-032, providing for amendment of the schedule of permit fees and service charge for permits, reviews, and services provided by the Levy County Development Department and the Levy County Road Department; providing for repeal of conflicting fee schedules; providing an effective date. (LR2006-255) Mr. Hammond stated the fees will increase, making the fees for Levy County comparable with surrounding counties and the department will be more self-sufficient. Presently, Levy County's fees are the lowest. The increase in fees will reduce the transfer amount needed from General Fund.

Comm. Joyner made a motion to approve Resolution 2017-032 as presented. Second was made by Comm. Brooks and the MOTION CARRIES.

EMERGENCY MANAGEMENT

- A. John MacDonald, Director requested the Board Chairman's signature on the Emergency Management Performance Grant (EMPG). Mr. MacDonald also requested the Board grant authority to the Director of Levy County Emergency Management or County Coordinator to execute any documents and certifications associated with the EMPG contract. (LR2017-035) Mr. MacDonald stated the documents presented in the agenda do not reflect necessary changes to the documents.
- B. Mr. MacDonald requested the Board Chairman's signature on the Emergency Management Preparedness and Assistance Grant (EMPA). Mr. MacDonald also requested the Board grant authority to the Director of Levy County Emergency Management or County Coordinator to execute any documents and certifications associated with the EMPA contract. (CR2017-034)

Comm. Brooks made a motion to approve the Chairman's signature on the amended EMPG and the EMPA Grants as requested and to grant authority for Mr. MacDonald or Mr. Dean to execute any documents and certifications associated with the EMPG or the EMPA contract as requested.

MOSQUITO CONTROL

Matt Weldon, Director requested Board approval to purchase a mosquito spray system for a new vehicle (MC16) and to purchase spray equipment to update existing units. (MCD/GR-130) Mr. Weldon provided quotes from Adapco, which is a sole-source provider. The cost to equip the truck recently purchased for \$6,000 from Citrus County through an auction will be \$14,345.00. A portion of this amount will come from money remaining from money provided by the State for Zika funding. The balance to equip this truck will come from money set aside in last years' budget for the purchase of a new truck. Funding to replace old equipment and fully equip one truck, \$14,345, and to replace the monitoring system in another truck, \$7,115, will come from amounts budgeted last year combined with a \$3,800 transfer from General Revenue Capital Outlay to the Mosquito Control Capital Outlay Fund.

Questions were asked by Renate Cannon and Dana Sheffield.

Comm. Rock Meeks made a motion to approve the purchase of mosquito spray system(s) from Adapco with the budget amendment as requested. Second was made by Comm. Joyner and the MOTION CARRIES.

DEPARTMENT OF PUBLIC SAFETY

- A. Mitch Harrell, Director requested Board approval and the Chairman's signature to execute the second two-year option to renew the Agreement between Levy County and the University of Florida Board of Trustees for Medical Director Services. (LR2012-155)

Comm. Rooks made a motion to approve with the Chairman's signature execution of the second two-year option to renew the Agreement with the UF Board of Trustees for Medical Director Services as requested. Second was made by Comm. Joyner and the MOTION CARRIES.

- B. Chief Harrell presented the Quarterly Report for the third quarter of FY 2016-2017. (PSD/GR-205)

- C. Chief Harrell presented the FY 2016-2017 third quarter write-off's in the amount of \$289,413.19 to the Board for approval. (PSD/GR-205)

Comm. Brooks made a motion to approve the FY 2016-2017 third quarter write offs as requested. Second was made by Comm. Joyner and the MOTION CARRIES. Comm. Rooks voted NO.

ROAD DEPARTMENT

Alice LaLonde, Administrative Office Manager requested Board approval to advertise for bids on the yearly operating supplies for the Levy County Road Department. (RBD/GR-97)

Comm. Joyner made a motion to approve the Road Department advertising for bids on the yearly operating supplies as requested. Second was made by Comm. Rock Meeks and the MOTION CARRIES.

SHIP

Shenley Neely, Director requested Board approval of a Deferred Payment Loan Agreement for Jacquine Shelleen Hunt, PA #544 in the amount of \$20,000 for the construction of a new housing unit. The actual location is near the Levy/Gilchrist County line and has a Trenton address, but lies within Levy County. (LR2009-010)

Comm. Rock Meeks made a motion to approve Deferred Payment Loan Agreement PA #544 in the amount of \$20,000 as requested. Second was made by Comm. Joyner and the MOTION CARRIES.

Questions were asked by Linda Cooper.

PUBLIC COMMENTS

Mayor Merritt reminded everyone of the South Levy Marketplace coming up this weekend in Yankeetown.

COMMISSIONERS' REPORTS

Comm. Joyner and Comm. Rooks reported of a meeting in which they had attended in Gulf Hammock recently. Comm. Rooks stated there will be a meeting at the DOT office in Chiefland on July 25th from 4:30 to 6:30 P.M.

Comm. Brooks stated he will be travelling to MacClenny on Thursday to attend a North Florida Economic Development Council meeting.

The meeting recessed at 11:15 A.M.

The meeting reconvened at 1:00 P.M.

BUDGET WORKSHOP PUBLIC SAFETY & MUNICIPAL FIRE SERVICES

- Williston Fire Department – Lamar Stegall

The City of Williston is requesting a 10% increase in funds from the county in the amount of \$22,600.00 to help offset the current increase in county calls.

Comm. Joyner made a motion to increase all municipal Fire Departments by 10% for the upcoming fiscal year only. Second was made by Comm. Rooks. Discussion followed.

Chief Harrell spoke to the Board stating the amount of the 10% increase to all of the Fire Department budgets could be partially absorbed by using \$50,000 of the Department of Public Safety's budget to offset the \$80,000 increase. Chief Harrell stated he would request the remaining \$30,000 be added to the budget for DPS.

After discussion, Comm. John Meeks called for a vote and the MOTION CARRIES.

- Sheriff's Department – Sheriff Bobby McCallum

The 2017/2018 total proposed budget request for the Sheriff's Department is \$12,160,658.00, which is an increase of \$239,350.00, 2% from last year's budget.

Discussion followed regarding the amount of a 1.5%, 2% and 3% increase. Comm. Brooks suggested an increase of \$168,843.00, reflecting a 1.5% increase from last year's budget.

Comm. Joyner made a motion to approve the budget request for the Sheriff's Department at a 2% increase, \$239,350.00 from last year's budget as requested. The motion dies for lack of a second.

Comm. Brooks made a motion to approve an increase of 1.5%, \$168,843.00 from last year's budget for the Sheriff's Department with the commitment of any returned money will go to the 911 Center. Second was made by Comm. Rock Meeks and the MOTION CARRIES. Comm. Joyner voted NO.

Comm. Joyner excused himself from the meeting.

- EMS/Fire

Jared Blanton gave an overview followed by Chief Harrell's presentation to the Board regarding the budget request for EMS/Fire.

The Commissioners agreed they would make no changes to the budget requested by Chief Harrell for EMS/Fire.

- Health Insurance

Jared Blanton provided Health Insurance options for the Board to review. He stated the current health insurance contributions made by the Board for employees was very high. This is due to the Board, in previous years, absorbing the increases in premiums for employee health insurance in lieu of raises.

Mr. Blanton suggested the Board cap their contribution to employee's health insurance coverage to a set amount and provide a tier increase to the employee's pay. In doing so, those employees with the family coverage would unfortunately pay the greatest amount. Employees would have the option to choose a health coverage plan either from the selection provided by the Board or one they find elsewhere.

Mr. Blanton requested direction from the Board as to how they would like to proceed with employee health insurance contributions in order for him to give an accurate preliminary budget at the August 3rd meeting.

After discussion, Comm. Brooks made a motion to adopt Option 3 setting the maximum contribution by the Board for all employee health insurance premiums at \$9,512.00 and to improve the Tier Increase Plan, which would provide an average increase of \$2,180 for full-time employee wages as presented. Second was made by Comm. Rock Meeks and the MOTION CARRIES, unanimously.

THERE BEING NO FURTHER BUSINESS TO COME BEFORE THE COMMISSION, THE MEETING
ADJOURNED AT 4:03 P.M.

ATTEST:

BOARD OF COUNTY COMMISSIONERS
LEVY COUNTY, FL

Clerk of Court, Danny J. Shipp

Chairman, John Meeks